Families with children who will continue to attend CCSD 46

Please note the following information for Registration

Parents of students currently enrolled in CCSD 46 Pre-K and Grades K-7 are asked to attend Central Registration August 3rd and 4th. The schedule for continuing student registration is posted below.

April 15th: Schools will send home Registration Information and a Registration Form listing the current address and contact information on record.

Note: Bus stop information is based on your last submitted address or daycare information. If you have moved or will be making changes to your childcare arrangements, you should submit a bus stop change to the Registrar's Office as soon as possible. There is no guarantee that bus stop changes submitted after August 1st will be completed for the first week of school.

April 15 – June 2, 2016: Families will submit updated registration forms with or without payment to their home school offices. Registration fees paid on or before June 2 for students in grades 1-8* will receive a $25.00 discount.

June 3 – July 21, 2016: School offices will continue to receive updated registration forms and registration fees.

July 21, 2016: Parents will be mailed a letter providing updated bus stop information and directions for completing registration August 3rd and 4th. Families who have completed registration will be asked to bring their July 21 Registration Information Sheet (colored paper) and a current residency proof that matches the address on the letter. Families who have not turned in registration forms will be asked to update contact information (on the form provided) and submit the updated form along with matching proof of residency.

August 3rd & 4th: All CCSD 46 families will need to visit Central Registration at Frederick School to complete the following steps:

1. Submit July 21st Registration Information Sheet (colored paper) and any missing paperwork.
2. Provide verification of address. You will not be allowed to complete the registration process without a current Proof of Residency.
3. Kindergarten and all Pre-K, 2nd, and 6th graders should submit required health documents at this time. If not, they will be asked to sign a Temporary Medical Enrollment Form.
4. Pay Registration Fees (if fees have not been paid previously).
5. Receive schedule, teacher assignments, and additional school information (Calendar, PTO, Lunch Menus, Supply Lists, Welcome Letters, etc…).

Registration Hours for August 3rd and 4th (Individual school offices will be closed August 1-5)

Tuesday, 8/3…10:00 AM – 7:00 PM
Wednesday, 8/4…4:00 PM – 7:00 PM

*Kindergarten registration fees remain the same all year.
Fees: Check, cash or VISA / MasterCard/Discover will be accepted. Fee schedule listed below.

<table>
<thead>
<tr>
<th>Grade</th>
<th>2016/2017 Registration Fees Paid in Full on or Before 6/2/16</th>
<th>2016/2017 Registration Fees Paid in Full on or After 6/3/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Kindergarten</td>
<td>$100.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>$125.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>Grades 1-4</td>
<td>$145.00</td>
<td>$170.00</td>
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<tr>
<td>Grades 5-6</td>
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<td>$195.00</td>
</tr>
<tr>
<td>Grades 7-8</td>
<td>$190.00</td>
<td>$215.00</td>
</tr>
</tbody>
</table>

Registrar’s Office Hours:
Please check the district web site at [http://www.d46.org](http://www.d46.org) for the registrar’s office location and hours or call (847)543-5809.

Other information
- According to Illinois State Law, busing is provided for students who meet either of the following conditions: 1) Their residence is more than a mile and a half from their school. 2) They must cross a roadway that has been deemed hazardous by the State.

Proof of residency for continuing students must be established with one (1) of the following documents. Documents must be current (issued within the last 60 days).

- Utility bill (phone bills not accepted)
- Cable TV or Internet bill
- Credit or Debit card statement

Attention Parents:
Don’t forget your health requirements! This year we are requiring that all physicals be turned in on or before the FIRST day of school in order for your child to attend school. 5th GRADE PARENTS TAKE NOTE: Your student will be required to have a physical examination in order to start 6th grade in August 2016.

STATE MANDATED HEALTH REQUIREMENTS:
K – PHYSICAL, DENTAL, & EYE EXAM
2nd GRADE – DENTAL EXAM
6th GRADE – PHYSICAL & DENTAL EXAM

Students entering 6th grade will be required to provide proof of Tdap vaccination and one dose meningococcal vaccine (MCV4)

ALL PHYSICAL EXAMS MUST BE TURNED IN TO THE SCHOOL OFFICE ON OR BEFORE THE FIRST DAY OF SCHOOL!