

**2008-09 Board Goals**

**GOAL 1: Financial Management** – The District 46 Board will continue to effectively manage the district’s fiscal resources in accordance with approved parameters.

APRIL, 2008  
Approved 9/15/08

OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
<p>A. The Board will maintain a monetarily healthy state for Dist. 46.</p>	<ol style="list-style-type: none"> <li>1. Quarterly reports on the “state of the budget” presented.</li> <li>2. Board will maintain five year projections with PMA.</li> <li>3. Establish checks &amp; balances &amp; other procedures for Business Office.</li> </ol>	<p>Reports presented in March, June, Sept. and December.</p> <p>Review in March to prepare for budget process.</p> <p>Completion of procedures manual approved by Board.</p>	<p>Business Manager &amp; Superintendent.</p> <p>Business Manager &amp; Superintendent.</p> <p>Business Manager &amp; Superintendent.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>December, 2008</p>

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B. The Board will maintain the “Board Member Binder” to serve as a guideline for financial formats, presentations, etc.	1. Board will review binder on an ongoing basis. 2. Presentations, financial reports to be updated quarterly.	Update manual yearly, all new Board members receive binder. Completed and updated reports.	Superintendent Business Office	January, 2009 Quarterly (March, June, Sept., December)
C. The Board will investigate hiring of a grant writer. Procedure to follow if Board deems appropriate.	1. Develop specific purpose for seeking grants.		Kristen Coe Peek and Lynn Barkley will meet in summer of 2008 to develop a plan.	August, 2008

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D. The Board will monitor the five year plans for finances, curriculum, technology and O & M and determine its alignment to the budget.	1. Plans to be presented to the Board and approved quarterly.	Completed and approved plans.	Central Office Administration	Ongoing
E. Review Board Financial Parameters (include fund balance parameters).	Board to review parameters each spring as budget development process begins.	Board report	Business Office/Board	June of each year

## 2008-09 Board Goals

**GOAL 2: Communication** - The District will improve communication with all stakeholders.  
**APRIL, 2008**

Approved 9/15/08

OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
<p>A. The Board will continue to identify ways to reach out to the community.</p> <p>B. Research possible "parent involvement" workshops designed to engage parents in student learning.</p>	<ol style="list-style-type: none"> <li>1. Link to Board meetings on website.</li> <li>2. Work collaboratively with D46 foundation.</li> <li>3. Board to determine degree of transparency regarding website &amp; library.</li> </ol> <ol style="list-style-type: none"> <li>1. Identify potential speakers, content and formats.</li> <li>2. Determine as a Board whether to move forward with the process.</li> </ol>	<p>Successful link completed on website.</p> <p>Successful projects determined.</p> <p>Board meeting to discuss and determine action.</p> <p>Board discussion</p> <p>Determination of action, if any.</p>	<p>Tech Department</p> <p>Supt./D46 Foundation</p> <p>Board</p> <p>Board</p>	<p>Meetings currently live-streamed within district.</p> <p>Ongoing</p> <p>November, 2008</p> <p>September, 2008</p> <p>October, 2008</p>

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GOAL 2: Communication - The District will improve communication with all stakeholders.

APRIL, 2008

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OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
<p>D. The Board will investigate the possibilities of holding Board meetings in community locations, other than the schools, two times per year.</p>	<p>Board discussion &amp; decision.</p>	<p>Board discussion &amp; action</p>	<p>Board/Superintendent</p>	<p>August, 2008</p>
<p>E. The Board will create a "State of the State" brochure to be distributed to <u>all</u> stakeholders biannually.</p>	<ol style="list-style-type: none"> <li>1. Include message from Superintendent.</li> <li>2. Include curriculum, technology and facility needs.</li> <li>3. Include examples of student work.</li> <li>4. Include mission/vision, Board goals.</li> </ol>	<p>Board discussion &amp; action taken</p>	<p>Superintendent/Board</p>	<p>December, 2008 March, 2008</p>

## 2008-09 Board Goals

**GOAL 3:** The District 46 Board of Education will continue to develop parameters that promote excellence in learning for all students.  
 APRIL, 2008 Approved 9/15/08

OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
A. By 2013, 97% of all D46 students will meet or exceed standards on the composite ISAT score.	1. All staff will use Board approved curriculum in math, reading, writing and science and follow the district curriculum maps that are aligned to IL Learning Standards.	Teacher evaluation, building walk-throughs, quarterly reports from Buildings to DO.	Director of Curriculum, Building Principals	Spring, 2013
(Timeline) <u>2007</u> 85	2008 <u>2009</u> 87            89	<u>2010</u> 91 <u>2011</u> 93	<u>2012</u> <u>2013</u> 95            97	
	2. Curriculum renewal cycle to determine gaps and redundancies.	C.C.C. follows five year plan for curriculum renewal to assure fidelity of curriculum.	Director of Curriculum, Curriculum Coordinating Committee	Continuous Cycle
	3. Continuous staff development for new and returning teachers following curriculum renewal cycle.	CPDU Staff surveys to determine needs.	Director of Curriculum, Professional Development Committee	Continuous Cycle

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<p>B. District 46 will strive to be in the top 5 "like schools" in Lake County.</p> <p>Criteria: Large schools in Lake County above 80% composite on ISAT.</p> <p>C. Enlarge gap between State and District Assessment Scores.</p> <p><u>Current-2007 Data</u></p> <p>1) 96 Deerfield, Kildeer                      2) 94 Aptakisic, Lake Forest, Libertyville                      3) 91 North Shore, Fremont                      4) 89 Hawthorne                      5) 87 Woodland, Mundelein                      86 Lake Villa                      85 Grayslake                      84 Antioch                      83 Gurnee</p>	<p>1. Continuous school improvement designed to improve building level teaching, learning and assessment.</p> <p>2. Monitor targets for NWEA scores.</p>	<p>Illinois Interactive Report Card - Composite ISAT scores.</p>	<p>Director of Curriculum, Principals</p>	<p>Spring, 2010</p>

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OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
D. Character Development Programs implemented in each building.	1. Building-wide character development activities. 2. Character development programs will be added to curriculum maps.	Discipline referrals?  Character development program maps will be made public.	Principals and Social Workers  Principals and Social Workers	Begin Fall 2008 and continuing  Fall 2008-Spring 2009
E. Integrated technology to improve instruction.	1. Cross curricular articulation between LA and Technology teachers using LA curriculum maps. 2. Once LA articulation is complete, move into math, social studies and science.	NETS and 21st Century Learning Skills integrated into LA maps.	Director of Curriculum/Director of Technology	Spring 2008 (LA) and following
F. Integration of technology curriculum into curriculum renewal cycle to prepare for financial impact on budget (not including hardware).	1. C.C.C. will meet to incorporate technology into the curriculum renewal cycle.	Completed curriculum renewal cycle.	Director of Curriculum, C.C.C.	Summer 2008
G. Review Board Curriculum Parameters.				

## 2008-09 Board Goals

**GOAL 4:** The Board will improve its leadership role through the development of more effective processes and procedures.  
 Approved 9/15/08  
**APRIL, 2008**

OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
A. The Board will complete its "self-evaluation."		Completion of evaluation	Board/IASB	August, 2008
B. The Board will consider the creation of the "committee" structure to improve efficiency.	Board discussion	Board minutes to indicate discussion and action	Board	September, 2008
C. The Board will work to provide clear direction to the administration when requesting information, reports, etc.	1. The Superintendent will seek clarification at Board meetings. 2. The Superintendent will bring individual Board requests to the entire Board for discussion.	Board minutes	Superintendent	Ongoing
	3. Board to provide training for administration data reporting.	Board to discuss process and approve action	Superintendent & Board	August, 2008
		Completed NWEA training	Board/Superintendent	Fall, 2008
		Completed Aims/Web training	Board/Superintendent	Fall, 2008
		Completed Board directed training	Board/Superintendent	Fall, 2008

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OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
<p>D. The Board will focus its efforts on the end result, while the administration will focus on the means.</p>	<p>1. Administration must be prepared to explain the means (how, when, where, by whom).</p>	<p>Board discussion and approved action</p>	<p>Superintendent/Board</p>	<p>October, 2008</p>

## 2008-09 Board Goals

**GOAL 5: Facilities:** The District 46 Board of Education will continue to assess district facility needs to insure an efficient and effective facilities plan.  
 Approved 9/15/08  
**APRIL, 2008**

OBJECTIVES	ACTIVITIES	METHODS OF MEASUREMENT	PERSON(S) RESPONSIBLE	COMPLETION DATE
A. Review existing space needs.	1. Work with Dr. Kasarda to complete an updated enrollment report. 2. Review report, indicate areas of concern. 3. Develop five year plan that will align with Board goals, financial plan and address student needs.	Completion of report  Board minutes to indicate discussion  Completed	Dr. John Kasarda  Board/Superintendent  Board/Superintendent	Enrollment update completed 7/08  Fall, 2008  February, 2009
B. Review and approve proposed five year facility plan.	1. Align with budget. 2. Consider Kasarda report. 3. Review life/safety report. 4. Determine if additional facility changes are needed.	Discussion to take place in fall and spring of 2008, 2009	Board/Superintendent	January, 2009 Fall, 2008 February, 2009 February, 2009

# Curriculum Parameters

## Page 1

Approved 9/15/08

<u>Issue</u>	<u>Discussion</u>	<u>Action</u>
When purchasing textbooks, consideration should be given to those approved by Illinois textbook loan.	Wording changed from first priority to consideration. Textbooks recommended will be based on "what's best" for our students.	Accepted
Procedures to be put into place to review curriculum for gaps, weaknesses within and among schools. Supplemental material identified to help bridge the gap.		On-going
Maintain on-going articulation with the high school.		On-going
Receive annual report from high school on strengths and weaknesses of D46 students.	Superintendent to discuss feasibility of this with the D127 Superintendent.	Report to Board
Curriculum Council to focus on assessments of at least last 3 years (ISAT, State Gaps, MAP).		Accepted
Consistency throughout buildings, within grade levels.		
Rich, solid, rigorous curriculum.		
Utilize SBR techniques that convert data for textbook choice.		Accepted

**Budget Parameters**  
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 Approved 9/15/08

<u>Issue</u>	<u>Discussion</u>	<u>Action</u>
Balanced budget	Board agreed to maintaining a balanced budget	Supt. & Chief School Business Official
Budget should be sustainable 3 years from current date	Programs added should be sustainable throughout this time. Don't add, then take away	Go forward
Determine class size effect on budget (options including phase-in)	Discussed space issues. When possible to do this	Supt. will research this and bring back options during the budget process. It is doubtful changes could be made prior to 2008-09, but this will be looked into
Identify and report class sizes that fall out of the 20-30 range.	Report each of 4 quarters	Report in Fall, consider process of Encore in January
Reduced expenses should not affect student programming, if at all possible		Go forward
Contingency dollars cannot be expended without board approval		
Programs should not be considered for elimination or addition until tentative budget is established. Then programs should be prioritized.	Any budget items recommended will be prioritized	Supt. & Chief School Business Official to prioritize
33% of revenue should be maintained as fund balance in all operating funds.		