

Minutes of the Regular Meeting of the Board of Education of Community Consolidated School District 46, held January 22, 2008 at Avon School, 1617 N. Route 83, Round Lake Beach, IL

**CALL TO**

**ORDER:** The meeting was called to order at 7:30 p.m. by President Linder.

**ROLL CALL:** Linder, Facklam, Weinert, Rohrer and Garcia. Coe Peek arrived at 7:58 p.m. Hannan was absent. Supt. Correll & Dan Aggen were also present.

**PLEDGE OF ALLEGIENCE:**

The Pledge of Allegiance took place at this time.

**APPROVAL OF AGENDA:**

A motion was made by Rohrer and seconded by Facklam to amend the agenda for 1/22/08 to add discussion item G and move discussion item E to be the first discussion item, as presented. A roll call vote was taken:

Linder – aye	Facklam - aye
Weinert – aye	Rohrer - aye
Coe Peek – absent	Hannan – absent
Garcia – aye	

5 ayes            0 nays            2 absent            Motion Carried.

**PUBLIC COMMENT:**

Public Comment was offered at 7:33 p.m.

Paula Forman thanked the Board for approving the addition of a first grade class at Avon. Mrs. Forman stated that the reduction in class size for Avon’s first grade class has been very positive. Mrs. Forman encouraged the Board to consider lowering class sizes district-wide.

Cindy Trabulsy asked the Board why District 46 schools have the highest class sizes compared to surrounding school districts, even though Grayslake citizens pay the highest taxes in the area. Mrs. Trabulsy strongly encouraged the Board to consider reducing class sizes district-wide.

Cheryl Davis encouraged the Board to consider pushing forward in doing a board self-evaluation. Mrs. Davis reminded the Board that they previously discussed doing a self-evaluation once the new Board was seated. Mrs. Davis explained that the board self-evaluation is to help members evaluate the Board’s strengths and weakness and help them to continue to work effectively and efficiently. Mrs. Davis stated that staff, students, and administration are evaluated every year and that she would like to see the Board use this tool (self evaluation) to also continue to make themselves better.

Public Comment closed at 7:40 p.m.

**CONSENT  
AGENDA:**

A motion was made by Facklam and seconded by Weinert to approve the consent agenda for 1/22/08 including; treasurer's report, accounts payable, and personnel report, w/addendum, as presented.

Amounts paid from each fund are as follows:

Education Fund - \$124,168.29  
O & M Fund - \$66,873.96  
Bond & Interest - \$1,900.00  
Transportation Fund - \$164,071.60  
Capital Improvements - \$128,125.93  
Total - \$485,139.78

A roll call vote was taken:

Linder – aye	Facklam - aye
Weinert – aye	Rohrer - aye
Coe Peek – absent	Hannan – absent
Garcia – aye	

5 ayes            0 nays            2 absent            Motion Carried.

**BOARD/SUPT.  
REPORTS:**

Jill Rohrer mentioned that while she was volunteering at the Middle School, counselors from Grayslake High School were there to work with eighth grade students on their schedules for the following school year. Jill stated that she was happy to see the positive collaboration between the High School and Middle School.

Karen Weinert thanked Lynn Barkley for giving her and Kristen Coe-Peek a tour of Avon classes. Karen shared that she noticed the immediate positive effect lowering class sizes had on the first grade students and teachers at Avon.

Karen Weinert mentioned that Big Hollow School District is going for a referendum and thanked the administration for not putting District 46 in that same position.

Sue Facklam shared that she attended a SEDOL meeting this past week.

Mary Garcia shared that she met with members of the District 46 Foundation to discuss student and teacher oriented projects that the foundation would like to help the District with. Mary mentioned that the foundation would like to help with mini grants and mini projects, and that the foundation would like to work with the school board on getting some of these projects going.

Supt. Correll announced the freedom of information requests for the month of January. Lennie Jarratt requested electronic copies of 1/7/08, 1/10/08, 1/14/08 &

1/22/08 board packets. Bob Susnjara, Daily Herald representative, requested the following: any and all contracts struck between D46 and Blue Ribbon Schools of Excellence, Inc. in 2007 or 2008; copies of records showing all payments from D46 to Blue Ribbon Schools of Excellence, Inc. in 2007 and 2008; List of all employees and D46 elected officials who traveled to the Blue Ribbon Schools Blueprint of Excellence Conference in South Carolina in Dec., 2007; Copies of any and all expense reports, itemized receipts and credit-card statements connected to the travel of all D46 employees and/or elected officials to the Blue Ribbon Schools Blueprint for Excellence Conference in South Carolina in Dec., 2007.

Supt. Correll announced that the water spigots on the East and West sides of Park School backed up, causing leaks. The custodial staff ensured that the water was cleaned up, and John Lubrich will be looking into the issue with the architect to fix the problem.

Supt. Correll shared a few highlights from Lynn Barkley's curriculum report which was included in the board packet. Supt. Correll mentioned that there are thirty different nationalities of students in our schools who have been in the USA less than three years. This information was part of a report that was submitted to the state for the IEP grant. Supt. Correll also stated that ACCESS testing for ELL students began on January 14th. Supt. Correll shared that parents will be able to access their student's report card information on Power School beginning in the fall of 2008.

Jill Rohrer handed out information to her fellow Board members regarding the scorecard presentation she attended at the IASB conference this past November.

## **DISCUSSION ITEMS:**

### Computer Lease/Technology Plan

Tim Timmons presented to the Board a technology lease comparison. Tim explained that most of the computers in the district have exceeded their life expectancy by five years. Tim also shared that there is software the District owns that currently cannot be used because the hardware is outdated and will not support it. A question and answer session took place at this time.

Supt. Correll asked the Board to submit any questions they have between now and the next Board meeting so they can be addressed at the next Board meeting. Supt. Correll mentioned that she is in the process of getting information from the High School regarding what District 46 needs to do to prepare students for secondary education when it comes to technology. Supt. Correll stated that she will share that information with the Board as soon as the High School gets back to her.

The Board requested that the principals present at the next meeting to explain why they want and need technology.

### Update from ARCON

ARCON representative, Rick Cozzi, provided the Board updates regarding the Woodview and Avon projects. Mr. Cozzi stated that the goal is to go out to bid

for these projects in February and have them due back in March. Mr. Cozzi mentioned that some time in April they should be able to break ground for both projects and have the additions completed by late August. He also stated that he has some preliminary ideas for the five-year plan.

Supt. Correll mentioned that she will be following up with Mr. Cozzi regarding some of his ideas for the five-year plan, and will get back to the Board with the specifics.

#### K-8 Social Studies Proposal

Lynn Barkley, Kathy Ellison, and members of the Social Studies Committee presented their proposal for the adoption of a K-8 Social Studies Curriculum. Kathy Ellison reviewed the curriculum development and textbook adoption cycle, explaining the steps the committee took in order to select a new social studies curriculum. Kathy explained that the committee reviewed five materials from five different vendors before narrowing their choices. Kathy shared that part of the selection process included reviewing samples of materials, ensuring the materials are aligned with state standards, surveying the teachers on the materials, having the publishers present to teachers, and contacting local districts currently using the materials. The K-5 committee recommends Harcourt, the 6-8 committee recommends Glencoe for 6<sup>th</sup> grade, and the 6-8 committee recommends Holt for 7<sup>th</sup> & 8<sup>th</sup> grade.

The committee will discuss the proposal again at the next Board meeting to answer any further questions the Board may have.

#### Superintendent Evaluation Process

Supt. Correll stated that she almost has her goals completed and will be submitting them to the Board by Friday. The Board discussed that they would like to have a more straightforward evaluation process and speak as one voice. The Board will be meeting briefly in closed session on Feb 4<sup>th</sup> to establish an evaluation process.

Supt. Correll was asked to tweak the evaluation form that individual board members fill out for feedback. Supt. Correll will update the form to include another column that says “improvement” and remove items that do not apply.

#### Special Education Management System

Supt. Correll briefly discussed the side-by-side comparison of the two web-based IEP applications that was included in the Board packet for review. Supt. Correll shared that Mary Meduna recommends the Board approve the SEAS web-based IEP program.

The board will vote on this item at the next Board meeting.

#### Board Self-Evaluation Discussion

Karen Weinert shared that she is interested in doing a board self-evaluation and asked if she has the support of her fellow board members to begin this process. The Board discussed that they do not want to work with their designated IASB

facilitator. The Board stated that they would like to set up parameters if they are going to do a self-evaluation.

Supt. Correll stated that she would contact the IASB to find out what steps need to be taken to have someone else facilitate the Board self-evaluation. Supt. Correll will present a few options for a new facilitator and will work with Karen Weinert to set up possible dates.

Mary Garcia and Supt. Correll will write up a rough draft of what the Board would like their evaluation to focus on.

Board Member Manual Discussion

Kristen Coe-Peek will be forwarding updated information to her fellow Board members regarding suggested additions to the new board member manual. Kristen asked that suggestions, additions, and/or changes be emailed to her.

Future Agenda Items

- Special Education Management System
- Social Studies Curriculum
- Technology Discussion
- 7/8 Language Arts
- Procurement Cards
- Board Member Binder
- Pay as You go
- Board Goals
- SIP Plans

**ACTION  
ITEMS:**

**APPOINTMENT  
OF 2008-2009  
BUDGET  
DEVELOPER:**

A motion was made by Facklam and seconded by Garcia to approve the appointment of Dan Aggen as the 2008-2009 budget developer, as presented. A roll call vote was taken:

Linder – aye	Facklam - aye
Weinert – aye	Rohrer - aye
Coe Peek – aye	Hannan – absent
Garcia – aye	

6 ayes            0 nays            1 absent            Motion Carried.

**PUBLIC  
COMMENT:**

Public Comment was offered at 10:12 p.m.

Jim Martin mentioned that he has been working with the District 46 Foundation and hopes to see the foundation be able to raise funds for technology.

A member of the community strongly encouraged the Board to conduct a self-evaluation because he feels they are important.

Public Comment closed at 10:15 p.m.

**CLOSED  
SESSION:**

A motion was made by Facklam and seconded by Coe Peek to move into Closed Session at 10:16 p.m. for the purpose of discussing appointment, employment, compensation, discipline, and performance or dismissal of specific employees of the public body & collective negotiating matters between the School Board and its employees or their representatives. A roll call vote was taken:

Linder – aye	Facklam - aye
Weinert – aye	Rohrer - aye
Coe Peek – aye	Hannan – absent
Garcia – aye	

6 ayes            0 nays            1 absent            Motion Carried.

**OPEN  
SESSION:**

A motion was made by Facklam and seconded by Coe Peek to return to Open Session at 11:04 p.m. A roll call vote was taken:

Linder – aye	Facklam - aye
Weinert – aye	Rohrer - aye
Coe Peek – aye	Hannan – absent
Garcia – aye	

6 ayes            0 nays            1 absent            Motion Carried.

**ADJOURN:**

A motion was made by Facklam and seconded by Rohrer to adjourn at 11:04p.m. A roll call vote was taken:

Linder – aye	Facklam - aye
Weinert – aye	Rohrer - aye
Coe Peek – aye	Hannan – absent
Garcia – aye	

6 ayes            0 nays            1 absent            Motion Carried.

Respectfully submitted,

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Shawna Desecki, Secretary

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Mike Linder, President

The Superintendent recommends approval of the 1/22/08 Personnel Report, as presented.

**Retirement Letter**

Helen Gebler - WV Kindergarten

**Resignations**

Kimberly Chappell - MS Program Asst.

Scott Lucadello - MS Program Asst.

**Leave of Absence Requests**

Juan Cortez - AV Custodian

Mary Rose - AV Second Grade

**Approval of Additional Driver/Custodian for O & M**

The Superintendent is recommending approval of an additional driver/custodian, per the request from Operations and Maintenance Coordinator, John Lubrich, as presented at the January 7, 2008 Board meeting.