

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
NOVEMBER 20, 2013**

<b>Call To Order and Roll Call</b>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Prairieview School, located at 103 E. Belvidere Rd., Hainesville, IL on Wednesday, November 20, 2013.</p> <p>Vice President Weidman called the meeting to order at 6:36 p.m.  <b>Members Present:</b> Jim Weidman, Jill Alfrejd, Kip Evans, Sue Facklam and Karen Weinert.  <b>Members absent:</b> Steven Strack and Rob Roop.  <b>Also Present:</b> Superintendent Ellen Correll and Interim CSBO Chris Bobek.</p>
<b>Establishment of Quorum</b>	<b>Quorum was established.</b>
<b>Pledge of Allegiance</b>	Pledge of Allegiance took place at this time.
<b>Approval of Agenda</b>	<p>Vice President Weidman requested a motion for the approval of the November 20, 2013 Board Meeting Agenda as presented. There was a request to separate the P-Card Reconciliations from the Consent Agenda for further discussion. Motioned by Facklam and seconded by Weidman for the approval of the amended agenda making P-Card Reconciliations a separate action item.</p> <p><b>Yeas:</b> Weinert, Weidman, Facklam, Alfrejd and Evans.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<b>Public Comment</b>	None.
<b>School Spotlight</b>	<p>Prairieview School Principal, Vince Murray, and staff members presented a slide show highlighting their “Our Community” theme and what’s important to the staff at Prairieview. Mr. Murray shared that Prairieview is above average growth on the new interactive report card. They provided a very “homey” feel to the board meeting setting.</p>
<b>Presentation</b>	<p>PMA Workshop with Doreen Linderman – Ms. Linderman provided an interactive workshop with the Board. The presentation reviewed some of the following:</p> <ul style="list-style-type: none"> <li>• Revenue Assumptions</li> <li>• Enrollment History and Projections</li> <li>• Expenditures by Object and Assumptions</li> <li>• Question and answers with Board Members</li> </ul>
<b>Board, Superintendent, Staff, and Committee Reports</b>	<p>Jim Weidman – Reported that at the November 6, 2013 Board meeting Closed Session minutes for the period of May-September 2013 were reviewed in Closed Session. Board Members determined that these minutes would remain closed.</p>

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	<p>Jill Alfrejd – Thanked the Prairieview Staff for their presentations and all they do on a daily basis. She also explained that Board Members were supporting the GMS Casual for a Cause program by dressing casual at this meeting.</p> <p>Sue Facklam – Shared that Prairieview School also has a similar program to the GMS Casual for a Cause and that Board Members would support that in the future. Reported that Jill and herself are on the PR Committee and they have been meeting. They will provide the Board with a memo soon. She also shared that Karen Weinert and herself toured Prairieview School today. They had a blast! She also wished a Happy Birthday to Keith Grinnell.</p> <p>Ellen Correll – Reported the Finance Committee met last week and have several different scenarios. They will bring these to the Board in December. This committee has two community members participating, one being a parent also on the committee. Also, the next meeting with IASB Rep, Barbara Toney, will be January 28, 2014.</p> <p>Joe Nowak, Technology Director – Reported that the wireless link at Meadowview is down. The bill will be \$19,900 to repair this tower. This outage is not due to the recent storm. This equipment is 9 years old and this is the last tower to be replaced. Since this repair is over \$10,000, the board gave consensus for him to make this repair.</p> <p>Karen Weinert – Found out that at the Legislative Meeting this week at Grayslake Central High School, there were no Board Members from D46 present. She felt it important to have a Board Member present. She also congratulated Heather Lorenzo on achieving a PBIS award.</p>
<b>Consent Agenda</b>	<p>Vice President Weidman requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Minutes from the following meetings: <ul style="list-style-type: none"> <li>○ November 6, 2013 Regular Meeting</li> <li>○ November 6, 2013 Closed Session Meeting</li> <li>○ November 5, 2013 Special Closed Meeting</li> <li>○ October 30, 2013 Special Closed Meeting</li> </ul> </li> <li>• Personnel Report as presented</li> <li>• Exception Report as presented</li> <li>• Accounts Payable as presented</li> <li>• Imprest Check Listing as presented</li> <li>• Treasurer’s Report as presented</li> </ul>

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	<ul style="list-style-type: none"> <li>• Budget Summary as presented</li> <li>• Student Activity Treasurer's Report as presented</li> <li>• Student Activity Monthly Report as presented</li> </ul> <p>Motioned by Weidman and seconded by Facklam for the approval of the consent agenda as amended.  <b>Yeas:</b> Evans, Weinert, Alfrejd, Facklam and Weidman.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<p><b>Action Items</b></p>	<p>Vice President Weidman requested a motion for the approval to expend \$250,000 to match the dollars from the ISBE Energy Grant for reroofing and new insulation at GMS. Motioned by Facklam and seconded by Weinert for the approval to expend the matching dollars.  <b>Yeas:</b> Weidman, Evans, Weinert, Facklam and Alfrejd.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>Vice President Weidman requested a motion for the approval to expend \$50,000 to match the dollars from the ISBE Maintenance Grant for paving projects in the District. It was noted that the District would have 2 years to spend this money if awarded. Motioned by Facklam and seconded by Alfrejd for the approval to expend the matching dollars.  <b>Yeas:</b> Alfrejd, Weidman, Evans, Facklam and Weinert.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>Vice President Weidman requested a motion for the approval of continuation of the contract with the Grant Writer. It was noted that approval would be for 6 more months at the cost of \$9,000 per quarter. The Board will visit again in March and would like a comparison to the actual analysis. Motioned by Facklam and seconded by Weinert for the approval to continue the contract for 6 more months and revisit in March.  <b>Yeas:</b> Alfrejd, Weinert, Weidman, Facklam and Evans.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>Vice President Weidman requested a motion for the approval of the October P-Card Reconciliations as presented. Board members discussed the reimbursement by Keith Grinnell for hotel expenses for the IASB Joint Conference. Board members felt that this reimbursement was not necessary and should be covered by the District. Motioned by Facklam and seconded by Weinert for the approval of October P-Card reconciliations</p>

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	<p>without reimbursement from Keith Grinnell.  <b>Yeas:</b> Alfrejd, Weidman, Facklam and Weinert.  <b>Nays:</b> None.  <b>Abstained:</b> Evans.  <b>Motion carried.</b></p>
<p><b>Unfinished Business</b></p>	<p>Discussion regarding Park District fees – Superintendent reported that the previous Board voted to increase Building Usage fees. The current Board agreed to have a committee to review the request from the Park District to hear concerns about the new fees. The committee recommended a gradual program to phase in fees increases for the Park District. The Board needs to decide if they are approving the recommendation of the committee or rescind the previous decision to increase fees. After discussion it was decided to move this to an action item at the next meeting.</p> <p>Continued discussion regarding use of P-Cards – Chris Bobek shared that BMO is completing a financial analysis in regards to raising the District’s credit limit. Chris has completed a usage study. For Accounts Payable to use a credit card to pay bills, it would have to be a manual process. A Board member suggested issuing a card with a school name on it and let the building principal be responsible for that card. Chris has not heard back from American Express and their rebate is done on a sliding scale. It would be lower than BMO’s rebate right now. It was suggested that the Policy Committee have a policy in place for P-Card usage. We will have an action item at the next meeting to increase limits.</p> <p>First look at Levy – Chris Bobek provided Board with a presentation containing facts about the Levy. The Levy has to be approved and sent to the County by the last Tuesday in December. The total Levy is estimated at 4.14% or \$33,218,829.</p>
<p><b>New Business</b></p>	<p>Review of draft of Superintendent Goals – Superintendent provided the Board with some goals. She is looking for feedback from the Board. Board suggested a presentation from the Superintendent at the next meeting.</p> <p>IASB Board Member workshop highlights including agreements and next steps – On November 5, 2013 the Board met with Barbara Toney from the IASB (Illinois Association of School Boards) and discussed behavioral expectations and speaking with one voice. They got ideas on how to proceed. There will be reminders of these expectations at each Board meeting.</p>

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	<p>Post Triple I conference reports – President Strack has requested that each Board Members who attends the conference give a brief report of what sessions they attended. It was agreed that a verbal report is optional. A short written report should be submitted, even if given verbally.</p> <p>Discussion of IASB Delegate assembly item regarding School Board Member discipline – There is a resolution regarding Board Member discipline that will be voted on at the Delegate assembly at the conference. Board members discussed this resolution and came to a consensus to vote status quo, as recommended by the IASB.</p>
<p><b>Topics for Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>• Technology Major Impact action item</li> <li>• Park District Fees action item</li> <li>• P-Card Usage action item</li> <li>• Levy</li> <li>• Superintendent Goals</li> <li>• Legislative Meeting attendance</li> <li>• Triple I Conference reports due in January</li> <li>• Discussion of sponsorships due in January</li> <li>• Administrator &amp; Board Budget Workshop due in January</li> </ul>
<p><b>Public Comments</b></p>	<p>None.</p>
<p><b>Closed Session</b></p>	<p>No Closed Session needed at this time.</p>
<p><b>Adjournment</b></p>	<p>There being no further business to come before the Board of Education, it was motioned by Facklam and seconded by Alfrejd for the adjournment of the November 20, 2013 board meeting at 9:07 p.m.  <b>Yeas:</b> Weinert, Alfrejd, Weidman, Evans and Facklam.  <b>Nays:</b> None.  <b>Motion carried.</b></p>

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**Steven Strack, Board President**

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**Jill Alfrejd, Board Secretary**