

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46 BOARD OF EDUCATION MEETING NOVEMBER 10, 2010

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School located at 440 Barron Blvd., Grayslake, IL on Wednesday, November 10, 2010.

Vice President Sue Facklam called the meeting to order at 7:00 p.m.

Members Present: Sue Facklam, Michael Linder, Michael Carbone, Karen Weinert, and Ray Millington. **Members excused:** Mary Garcia and Keith Surroz.

Quorum was established.

Also present: Superintendent Ellen Correll, Assistant Superintendent Lynn Barkley, and Chief School Business Official David Tylavsky.

Vice President Facklam presided over the meeting in the absence of President Garcia.

Vice President Facklam called for a motion to approve the November 10, 2010 Board Meeting Agenda with the request to separate the Personnel Report and its addendum from the consent agenda and also remove the enrollment report. Motion was made by Facklam, seconded by Millington for the approval of the November 10, 2010 Board Meeting Agenda as stated. **Ayes:** Millington, Facklam, Linder, Weinert, and Carbone. **Nays:** None. Members excused: Garcia and Surroz. **Motion carried.**

The Pledge of Allegiance took place at this time.

President Garcia entered the meeting at 7:10 p.m.

David Tylavsky introduced the Auditors for the reviewing of the audit. Ms. Shelley Casella-Dercole, CPA and CPA Ms. Erica Brusco. Ms. Brusco was in charge of the audit for District 46.

Ms. Casella-Dercole introduced herself again and gave a brief history of the firm. She started out by addressing the management letter that the members previously received. A brief listing of some of the topics is as follows:

- Policy & Procedures Manual for the accounting department
- Segregation of Duties (need a 2nd reconciliation)
- Controls over financial reporting
- Bank Reconciliation
- Automated Signatures (need a secondary practice)
- Student Activity Account
- Cash Balances

- Old Outstanding Checks
- Fixed Assets & Capital Outlay
- Replacement Taxes
- SEDOL/IMRF Tax Money
- Unauthorized Inner Fund Loans
- Non-Conformance Rules
- Special Education Tuition
- Proper Posting in Accounts
- Expenditures vs. Budget
- Restricted Fund Balance
- IMRF/SSN Property Tax Levy

Ms. Casella-Dercole also identified some of the accounts that need to be reviewed and gave kudos to the business department staff because they have definitely made an effort to straighten up the mishaps. Discussion followed. President Garcia stated if the members would like to get together and further discuss the audit for them to contact Superintendent Correll so her office could make the arrangements.

Public comment. None.

Vice President Facklam requested a motion for the approval of the November 10, 2010 Consent Agenda to include the August 31, 2010 Board Meeting Open Session Minutes, September 30, 2010 Budget Hearing and Open & Closed Session minutes; October 20, 2010 Open & Closed Session minutes, October 27, 2010 Special Closed Session minutes. Accounts Payable as presented, Imprest Account Payables Check Listing as presented, and the Exception Register Summary for the October 30, 2010 payroll as presented. Motioned by Facklam, seconded by Weinert for the approval of the November 10, 2010 Consent Agenda as presented. **Ayes:** Linder, Carbone, Garcia, Weinert, Facklam and Millington. **Nays:** None. Member excused: Surroz. **Motion carried.**

Vice President Facklam requested a motion for the approval of the Personnel Report and addendum as presented. Motioned by Facklam, seconded by Weinert for the approval of the Personnel Report and addendum as presented. **Ayes:** Weinert, Carbone, Linder, Millington, and Facklam. **Nays:** None. **Abstain:** Garcia. **Motion carried.**

BOARD/SUPERINTENDENT REPORTS:

President Garcia presented Vice President Facklam with and cake and told her happy birthday. Member Facklam always take care of the other Board Members for the birthday.

Superintendent Correll gave kudos to Sarah Watters – she was in the newspaper for her work with the Grayslake Save a Pet. Also, November 15th is

School Board Member Appreciation Day and at this time Superintendent Correll read a dedication letter to the Board Members and presented them with flowers and thank you cards signed by district students. We also paused for refreshments.

Board Member Facklam reported that she attended the outdoor classroom dedication at Woodview School and the budget hearing John Sandberg Middle School in Mundelein and was an Illinois State Board of Education budget development meeting. The meeting with the state representatives was held at Avon School and involved Grayslake District 127 and its feeder districts as well as Antioch High School District. The purpose was to discuss our district's financial concerns and state funding. This group will continue to meet and will plan on meeting with the state representatives again in the spring.

Board Member Weinert committed on the excellent Health Life Safety Inspection Report that the district received. District 46 had minimal deficiencies and the report was awesome.

Board Member Linder addressed the Members with mixed emotions as he read his resignation letter, which is effective November 30, 2010. A copy of the letter was provided to the superintendent and each board member.

At this time the agenda was amended to allow Principal Marcus Smith and Vice Principal to present their building SIP Plan by PowerPoint. For a complete review of presentation, please see attached copy.

UNFINISHED BUSINESS

Discussion on Levy

David presented a financial quarterly report so the Members could see where the district stands at this point into the first quarter of the school year. He reported that at this time we are in good shape.

He also presented a timeline for the levy process, which actually began at the last meeting with Carol Rogers presenting. For a complete review of the presentation, please see attached. A lengthy discussion followed.

Board Member Surroz entered the meeting at 9:20 p.m.

NEW BUSINESS

Discussion Regarding Tower Links & PowerSchool Upgrades

A copy of the proposal was provided in each board packet for review. Director of Technology Joe Nowak addressed the Members explaining the equipment needing to be replaced is in response and that it is time to upgrade PowerSchool. Brief discussion followed.

Future Agenda Items

- Draft of Staff Cell Phone Usage Policy
- Enrollment Update
- The Levy
- District Improvement Plan
- Approval of PowerSchool

Board Member Millington inquired about accepting the resignation of Michael Linder and the process of filling the vacant seat. Superintendent Correll and Clerk Shipley explained the process.

Public comments. None.

Vice President Facklam requested a motion to enter into closed session at 9:35 p.m. in accordance with 5ILCS 120/2(c)(1) for the purpose of discussing information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the district. Motioned by Facklam, seconded by Garcia to enter into Closed Session as stated. **Ayes:** Facklam, Weinert, Millington, Garcia, Carbone, and Surroz. **Nays:** None. Member absent: None. **Motion carried.**

Respectfully submitted,

MARY GARCIA, Board President

LOURIE SHIPLEY, Recording Secretary