

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
NOVEMBER 6, 2013**

<b>Call To Order and Roll Call</b>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 N. Barron Blvd., Grayslake, IL on Wednesday, November 6, 2013.</p> <p>President Strack called the meeting to order at 6:33 p.m.  <b>Members Present:</b> Steven Strack, Jim Weidman, Jill Alfrejd, Kip Evans, Sue Facklam, Rob Roop and Karen Weinert.  <b>Members absent:</b> None.  <b>Also Present:</b> Superintendent Ellen Correll and Interim CSBO Chris Bobek.</p>
<b>Establishment of Quorum</b>	<b>Quorum was established.</b>
<b>Pledge of Allegiance</b>	Pledge of Allegiance took place at this time.
<b>Approval of Agenda</b>	<p>President Strack requested a motion for the approval of the November 6, 2013 Board Meeting Agenda as presented. Motioned by Facklam and seconded by Weinert for the approval of the agenda as presented.  <b>Yeas:</b> Weinert, Strack, Roop, Weidman, Facklam, Alfrejd and Evans.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<b>Public Comment</b>	Superintendent Correll recognized Board Members early for "School Board Members Day" which is November 15 <sup>th</sup> . She Thanked the Board Members for all they do.
<b>Board, Superintendent, Staff, and Committee Reports</b>	<p>Sue Facklam – Thanked Mr. Smith for allowing her to visit GMS last week to show the things the staff is working on. She also attended the IASB dinner meeting, which took place last week.</p> <p>Jill Alfrejd – Shared that Woodview School collected candy from students to send overseas to the troops. There was very positive press about this event in the Daily Herald.</p> <p>Kip Evans – Last week Board Members were invited to the Book Bridge Open House. The ISC building is beautiful with the changes they have done. Barron Paint donated paint and Home Depot provided donations. They are using the old bookshelves from the GMS media center.</p> <p>Special Ed Spotlight – Jennifer Fine, Social Worker and Jordan Kellgren, Speech &amp; Language Pathologist from D46 Pre-K program presented photos and a slide show of the program. They also shared letters that were written from Pre-K parents to the Board about this program. The slide show included their</p>

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	<p>philosophy, mission statement, facts and figures of the program, services provided and an explanation of the different types of programs (i.e. Early Childhood, At Risk, tuition based).</p> <p>School Report Card Update – Amanda August, Curriculum Coordinator provided a slide show overview of the new school report card for the Board. On October 31, 2013 ISBE unveiled the new school report card. There are four major areas that are outlined on the new report card. The 5 Essentials survey results are highlighted for each school. Amanda also provided samples of the school report cards to the Board members.</p>
<b>Consent Agenda</b>	<p>President Strack requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Minutes from the following meetings: <ul style="list-style-type: none"> <li>○ October 16, 2013 Regular Meeting</li> <li>○ October 16, 2013 Closed Session Meeting</li> </ul> </li> <li>• Personnel Report as presented</li> <li>• Exception Report as presented</li> <li>• Accounts Payable as presented</li> <li>• August &amp; September Imprest Check Listing as presented</li> <li>• August &amp; September Treasurer’s Report as presented</li> <li>• August &amp; September Budget Summary as presented</li> <li>• August &amp; September Student Activity Treasurer’s Report as presented</li> <li>• August &amp; September Student Activity Monthly Report as presented</li> <li>• August &amp; September P-card Reconciliations as presented</li> </ul> <p>Motioned by Facklam and seconded by Alfrejd for the approval of the consent agenda as presented.  <b>Yeas:</b> Evans, Weinert, Alfrejd, Strack, Facklam and Weidman.  <b>Nays:</b> Roop.  <b>Motion carried.</b></p>
<b>Action Items</b>	<p>President Strack requested a motion for the approval to hire one Pre-K Program Assistant due to an increase in enrollment at a salary of \$13.39/hour. Motioned by Facklam and seconded by Weidman for the approval to hire a Program Assistant.  <b>Yeas:</b> Weidman, Evans, Roop, Weinert, Facklam, Alfrejd and Strack.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>President Strack requested a motion for the approval to participate in the Energy Grant Application. Motioned by Facklam and seconded by Alfrejd for the approval of this participation.</p>

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	<p>During discussion, Charli Johnsos from Fanning-Howey was present to provide an update and answer any questions the Board had about the grant application process. The grant money would be used for the roofs at Grayslake Middle School and the application is due November 28, 2013.</p> <p><b>Yeas:</b> Alfnejd, Weidman, Strack, Evans, Facklam, Roop and Weinert.</p> <p><b>Nays:</b> None.</p> <p><b>Motion carried.</b></p>
<p><b>Unfinished Business</b></p>	<p>Discussion regarding the possibility of a referendum for air conditioning at Meadowview and Woodview Schools, class size parameters and technology needs – Superintendent Correll shared that there are increasing demands on all school districts. The Technology Committee is looking to the future needs and the Board has talked about reducing class size parameters which cost money and installing air conditioning at Meadowview and Woodview School. She believes it is time to get the community involved by going for a referendum to fund these 3 areas. She needs to know if there is Board support for a referendum and if so, she will continue to work on getting information regarding this type of referendum. The estimated cost for air conditioning is \$1.6M; to reduce class sizes the estimated cost is \$850,000 for one school year; and the Technology purchase is estimated at \$2M. This type of referendum will not be easy and a committee would need to be appointed. Board Members felt the Superintendent should continue to do research about this process.</p> <p>Continued discussion regarding P-Card usage, including suggestions and parameters for increase usage – Previously the Board talked about increasing limits for the O&amp;M department. The District has an overall credit limit of \$150,000. There are times that we come very close to this limit with the number of cards the District currently has. Another option that was discussed was using P-Cards for accounts payable. Chris Bobek has contacted several vendors and this is a possibility. The District currently has 31 P-Cards with different credit limits. A letter that was written to the Board previously regarding staff purchasing limitations was also shared with Board Members. We will continue to work on P-Card usage parameters.</p>
<p><b>New Business</b></p>	<p>Levy discussion – The next 2 Board meetings will be Levy hearings. Chris Bobek will have preliminary figures at the next meeting. The EAV is estimated to be down another 9%. The District is capped in two funds – O&amp;M Fund and Ed Fund.</p>

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	<p>Discuss Grant Writer and whether to continue on or cancel at 6 months – To date there is approximately \$19,000 worth of grants that we are waiting on. The District pays \$9,800 per quarter for this service. The Superintendent recommends continuing until February 2014 and reviewing again at this time. If there were no more grants at this time, she would consider not participating anymore. Board Members suggested finding out how many grants we are currently trying for and vote at the next meeting to continue or not.</p> <p>Discussion of timeline of budget development – Board Members discussed moving the timeline of the budget up so that they are not voting on the final budget at the last minute. Superintendent shared that budget timelines are driven by the State. Board members would like to look at the preliminary budget in March. PMA will be at the next board meeting and their projections will help drive the budget plan.</p> <p>Discussion of meeting length and the addition of time limits for discussion items – Recent meetings seem to be going too long. President Strack would like to know if Board Members would like to set time limits to discussion items on the agendas. After discussion it was decided to leave as is for now and not set time limits. The President will try to do a better job at limiting time at future meetings.</p> <p>Discussion regarding budget deficit – Board Members would like more information from the District regarding what the District is doing to limit budget expenditures and to monitor the budget to make sure we are being fiscally responsible. They also feel they need to define what is the definition of a deficit budget. Do we want a budget built on money in and money out? The Board would like to receive more detailed explanations in the areas of the budget that have increased from last year. Chris Bobek will provide a more detailed budget to the Board at the December meeting.</p>
<p><b>Topics for Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>• PMA Presentation</li> <li>• Superintendent Goals</li> <li>• Park District Fees</li> <li>• Vote on Energy and Maintenance Grants</li> <li>• P-Card usage parameters</li> <li>• Levy</li> <li>• Vote to continue or discontinue Grant Writer</li> </ul>
<p><b>Public Comments</b></p>	<p>None.</p>

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<b><i>Closed Session</i></b>	<p>President Strack requested a motion to enter into Closed Session. Motioned by Facklam and seconded by Alfrejd for the adjournment of open session and enter into Closed Session at 8:55 p.m. in accordance with <b>5 ILCS 120/2(c)(1)</b> <i>“The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity”</i>; <b>5 ILCS 120/2(c)(21)</b> <i>“Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”</i></p> <p><b>Yeas:</b> Alfrejd, Evans, Facklam, Roop, Strack, Weidman and Weinert.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<b><i>Adjournment</i></b>	<p>Refer to the closed session minutes of this meeting for the adjournment time.</p>

Respectfully Submitted,

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**Steven Strack, Board President**

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**Karen Senase, Recording Secretary**