

# **COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46 BOARD OF EDUCATION MEETING OCTOBER 26, 2011**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Woodview School, located at 340 Alleghany Road, Grayslake, IL on Wednesday, October 26, 2011.

President Millington called the meeting to order at 6:30 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Karen Weinert, Shannon Smigielski and Kip Evans. **Member absent:** Michael Carbone.

Also present: Superintendent Ellen Correll and Assistant Superintendent Lynn Barkley.

**Quorum was established.**

President Millington called for a motion for the approval of the October 26, 2011 Board Meeting Agenda. Motion was made by Smigielski for the amendment of the agenda to place the Chief School Business Official as a separate item for discussion and vote. Discussion followed. It was seconded by Evans for the approval of the October 26, 2011 Agenda as amended. **Ayes:** Millington, Evans, Facklam, Smigielski, Surroz, and Weinert. **Nays:** None. Member absent: Carbone. **Motion carried.**

Board Member Carbone arrived at 6:37 p.m.

The Pledge of Allegiance took place at this time.

**PUBLIC COMMENTS** – None at this time.

**SEDOL PRESENTATION** – Superintendent Correll introduced Mr. Thomas Moline, SEDOL Superintendent. Mr. Moline presented information regarding the employment of students through the SEDOL Employment Literacy Program. This presentation was via a CD viewing.

President Millington called for a motion for the approval of the Consent Agenda to include the Personnel Addendum and the following:

- September 7, 2011 Closed Session
- September 21, 2011 both Open & Closed Sessions
- September 22, 2011 Board Member Discussion
- September 28, 2011 Parts I & II Special Closed Sessions
- October 5, 201 both Open & Closed Sessions
- October 12, 2011 Special Closed Session
- Imprest Check Listings as presented
- Accounts Payable as presented
- Exception Register as presented

- August 2011 Treasurer's Report
- August 2011 P-Card Report
- Personnel Report as presented

Motioned by Facklam, seconded by Surroz for the approval of the consent agenda as stated. **Ayes:** Carbone, Evans, Millington, Smigielski, Surroz, Facklam, and Weinert. **Nay:** None. **Motion carried.**

## **BOARD/SUPERINTENDENT REPORTS:**

**Board Member Millington** thanks Member Smigieski for introducing the Adopt-a-School Program. He feels the program is a fantastic program and continued speak on his experience of visiting his assigned school and how the students were well behaved, the interaction with the students and that it is interesting.

**Board Member Surroz** stated he was invited to Prairieview to view the bubble and thanked the students and staff for the invitation.

**Board Member Carbone** shared about his visit to Woodview School on Friday and asked if Principal Santelle could come up and share with the Board and audience regarding the "Plant the Promise to be Drug Free". Mrs. Santelle explained that the students were celebrating Red Ribbon Week and each student planted a red tulip to make a promise to lead a healthy lifestyle. A total of 450 tulips were planted.

**Board Member Facklam** shared she attended the Middle School concert and a meeting of the whole foundation.

**Board Member Smigieldki** shared she too was at the choir and band concert. The student's did a song from the movie Star Wars and were dressed in costumes it was an awesome experience!

**Superintendent Correll** addressed the p-card users list that was requested, the contracts and renewal dates, the enrollment for the district – comparing it to the Kasarda Report and informed the Members that there will be a Breakfast with the Legislators on Wednesday, November 16<sup>th</sup> at 7:30 a.m.

## **UNFINISHED BUSINESS**

### **Transparency Policy**

The Members discussed and reviewed the final transparency policy and clarified that addendums will also be included in the postings. With regards to closed session minutes – they will not be posted until after the Board has had a semi-annual reviewing and approved (if any) them to be released for public viewing.

### **Concussion Policy**

Superintendent Correll was requested to get clarification if whether or not it had to be a licensed physician or a PA. She reported that it needs to be a licensed physician and the student must have an official release form.

### **P-Card Policy**

The Members discussed the need for receipts and being held accountable and further discussion regarding the burden it puts on the building principals if they are going to be only staff members with a card.

### **Air Quality Conditioning Project, Architect of Record and Summer Projects**

Michael Linder presented the information for these three items with a presentation. Discussion followed. (Presentation attached).

### **Legal Counsel & RFP for Legal Counsel**

Board Members shared their individual opinions regarding the pros & cons of switching firms at this time. Lengthy discussion followed.

## **NEW BUSINESS**

### **Seating of Administrators at School Board Meetings**

Board Member Evans led the discussion regarding the assistant superintendent and business manager being seated at the table with the board members and superintendent. After some discussion it was agreed that the two administrators will be seated at the table for one month and it will be revisited at that time.

### **Appointment of Treasurer**

Superintendent Correll stated this appointment was done in July for Todd Covault and now with a new business manager, it needs to be again.

### **Proposal for Elevator Contract**

Information was provided in each packet for review. Keith Grinnell recommended the contract be awarded to Schindler Plus.

## **ACTION ITEMS**

President Millington requested a motion for the approval of Anna Kasprzyk for Chief Financial Business Officer with an annual salary of \$96,000. Motioned by Facklam, seconded by Weinert for the approval of Anna Kasprzyk for Chief Financial Business Officer with an annual salary of \$96,000. **Ayes:** Surroz, Weinert, Millington, and Facklam. **Nays:** Smigielski, Carbone, and Evans. **Motion carried.**

President Millington requested a motion for the approval of the transparency policy to include the posting of the addendums. Motioned by Surroz, seconded by Carbone for the approval of transparency policy to include the posting of the addendums. **Ayes:** Weinert, Millington, Smigielski, Facklam, Carbone, Surroz, and Evans. **Nays:** None. **Motion carried.**

President Millington requested a motion for the approval of concussion policy as presented. Motioned by Facklam, seconded by Weinert for the approval of the concussion policy as presented. **Ayes:** Evans, Carbone, Smigielski, Weinert, Millington, Facklam, and Surroz. **Nays:** None. **Motion carried.**

President Millington requested a motion for the approval of the summer projects as presented in the amount of \$31,850.00. Motioned by Facklam, seconded by Weinert for the approval of the summer projects as presented in the amount of \$31,850. **Ayes:** Carbone, Weinert, Millington, Smigielski, Surroz, Facklam, and Evans. **Nays:** None. **Motion carried.**

President Millington requested a motion for the appointment of Anna Kasprzyk as the district treasurer. Motioned by Facklam, seconded by Surroz, for the appointment of Anna Kasprzyk as the district treasurer. **Ayes:** Facklam, Weinert, Millington, and Surroz. **Nays:** Smigielski, Carbone, and Evans. **Motion carried.**

President Millington requested a motion for the approval of the Air Quality Project as presented in the amount of \$61,985.00. **Ayes:** Weinert, Evans, Surroz, Facklam, Smigielski, Millington, and Carbone. **Nay:** None. **Motion carried.**

President Millington requested a motion for the approval to award the elevator contract to Schindler Plus as recommended. **Ayes:** Evans, Carbone, Surroz, Weinert, Millington, Smigielski, and Facklam. **Nay:** None. **Motion carried.**

President Millington requested a motion for the approval of an RFP for Legal Counsel. Motioned by Smigielski, seconded by Evans, for the approval of an RFP for Legal Counsel. **Ayes:** Carbone, Smigielski, and Evans. **Nays:** Weinert, Millington, Surroz, and Facklam. **Motion denied.**

## **PUBLIC COMMENTS – NONE.**

### **Future Agenda Items**

- Audit Presentation
- Levy Discussion

There being no further business to come before the Board of Education, it was motioned by Facklam, seconded by Evans for the adjournment of the October 26, 2011 Regular Board Meeting at 8:02 p.m. **Ayes:** Carbone, Evans, Millington, Smigielski, Surroz, Facklam, and Weinert. **Nays:** None. **Motion carried.**

Respectfully submitted,

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**RAY MILLINGTON**, Board President

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**LOURIE SHIPLEY**, Recording Secretary