

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
OCTOBER 17, 2012**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Woodview School, located 340 N. Alleghany Rd, Grayslake, IL on Wednesday, October 17, 2012.

President Millington called the meeting to order at 6:39 p.m. **Members Present:** Ray Millington, Keith Surroz, Michael Carbone, Kip Evans, Shannon Smigielski and Karen Weinert. **Members absent:** Sue Facklam.

**Quorum was established.**

Also present: Superintendent Ellen Correll and Business Manager Anna Kasprzyk.

President Millington called a motion for the approval of the October 17, 2012 Board Meeting Agenda as presented. Motioned by Smigielski, seconded by Evans for the approval of the October 17, 2012 agenda. **Ayes:** Millington, Evans, Smigielski, Weinert and Carbone. **Nays:** None. Members absent: Surroz and Facklam. **Motion carried.**

**FINANCIAL AUDIT PRESENTATION – Eder, Casella & Co.**

Auditor for Eder, Casella & Co. reviewed audit results that Board Members received, concentrating on the District's Operating Fund (General Fund).

- State does recommend that this fund have a balance of three months expenses in reserve.
- Property tax money is received in June and is generally considered funds for the next school year.
- **Member Carbone** asked Auditor what would happen if we capped out of extending the tax levy? Auditor stated they don't get involved with property tax levies.
- Requiring Business Manger or somebody from the district to get more training in preparing financial statements as standards have changed regarding this report, and we need to make sure someone is trained on these procedures for next year's audit.
- **Member Millington** asked how many school districts this company audits? Probably about 35 to 40 districts. They also audit other municipalities such as libraries and fire departments.

Board Member Surroz arrived at 6:58 p.m.

**PUBLIC COMMENTS**

Paul Stringer, Business Owner – Have to become more aggressive with not spending more than we have coming in. Encouraged the board to look at this area.

Kimberly Sizer – Would like to review audit report. A copy of the report was given to her.

### **CONSENT AGENDA**

President Millington requested a motion for the approval of the amended consent agenda as follows:

1. Approval of the October 3, 2012 Open Session minutes.
2. Approval for the Imprest Check Listing as presented.
3. Approval of Exception Registers.
4. Approval for September 2012 P-Card Report
5. Accounts Payable as presented.
6. Personnel Report as presented.
7. September 2012 Student Activity Treasurer's Report.
8. September 2012 Treasurer's Report.
9. Approval of check for Apple Computers, grant reimbursement received so invoice now needs to be paid. Invoice is for June and July 2012.

Motion was made by Weinert, seconded by Surroz for the approval of the amended consent agenda as presented to include the approval of the Apple Computers check. **Ayes:** Surroz, Weinert, Smigielski, Carbone, Evans, and Millington. **Nays:** None. **Motion carried.**

### **BOARD/SUPERINTENDENT REPORTS**

**Member Smigielski** stated that the school board does support our teachers. We just cannot financially support the offer that was made. We support the staff 100% and appreciate the job that they do. Also recognized Lourie Shipley for the great job she has done as the board secretary as she is being deployed for a year.

**Superintendent Correll** introduced Karen Senase as the replacement for Lourie Shipley. Karen is the secretary at Woodview School and will be filling this temporary position. Superintendent Correll and Keith Grinnell also wanted to give an update on the offer to use property at Avon School for the Rt. 83 tunnel project. The offer on the table is \$63,800, this price is close to the 5-year offer that was presented previously. They have also agreed to replace any trees and grass that are taken out for this project. Board members agreed to have him proceed with this offer.

### **UNFINISHED BUSINESS**

#### **Continued Discussion of Air Conditioning at Meadowview & Woodview**

**Member Millington** asked Keith Grinnell since the air quality improvement system has been put in at Avon, have we seen a reduction in the overall utility

costs? Keith stated there has not been a reduction in cost, but he has seen savings at Grayslake Middle School from the new system that was put in at this school. Keith feels the GMS system is better than the system that was put in at Avon. Superintendent Correll stated that we should start charting the costs for the future. Discussion continued on the previous bid for adding air conditioning in schools and what buildings were included in this previous bid. Keith will look into the details of the previous bid and get back to the board.

#### **Review of Updated Board Paid Organization Memberships**

Anna provided board members with a list of current organizations and payments. Memberships were reduced by approximately \$11,000. **Member Carbone** also asked for the total cost including all expenses involved with professional development such as meals. These past expenses are difficult to track but will be tracked separately in the future. **Member Surroz** asked what is the benefit to belonging to the Illinois Association of School Boards (IASB)? Superintendent Correll stated that she contacted the IASB Lake County contacts and the membership covers the policy manual, a governance to attend meetings with board members, services for researching school closings or grade level centers, among other areas. IASB can provide a list of services.

#### **Discussion of Extension of Superintendent's Contract**

Copy of the contract for 2012-2013 was provided to board members. Discussion continued about this contract and the timing of approving this contract when staff members do not have a current contract.

#### **Review of Budget Parameter Reductions**

**Member Surroz** stated he would like this subject split between what we can save this year and what we can save for long term. Anna stated they have also discussed with the Administrative Team to help determine areas we can save in. The first area is reducing summer projects for the 2013-2014 school year. A study has been started in regards to closing a school. It is a long process and would take more than a year. **Member Weinert** would like more information on grade center schools as an option also. Anna also stated that closing a school cost money. **Member Evans** stated that there is a transportation cost also to transport students to another school. Discussion will continue about class size and elimination of classes to support this option.

Anna stated there was a reduction of \$356,000 in the curriculum budget from 2011-2012 and the direction the board wants to go with this savings. This balance was carried over from the previous school year. Discussion continued about where this reduction in the budget should be spent. Board members need to come back and make recommendations and review at a separate budget meeting.

#### **Continued Discussion Regarding Final Determination of Use/Defeasance of 1999 Bonds**

There is \$1.1 million left over from the building of two schools. Option #1 is to abate, not defease, and the taxpayers would receive a one-time reduction. A

\$300,000 home would receive a one-time reduction of approximately \$90. This estimate is based on an evaluation that would be not completed until March. Option #2 would be defeasment and that takes approximately 5 years. The amount depends on the assessed value of the property. The reduction would be spread out over several years. The funds that are defeased would be put into an investment account. The estimated amount would be a reduction of approximately \$5 per year. A Business owner's amount is assessed differently. Discussion continued regarding this information that Anna shared.

## **NEW BUSINESS**

### **Curriculum Common Core Presentation**

Jennie Winters, Math and Science Coordinator for the Lake County Regional Office addressed the board. D46 was one of the first districts to start training on the common core change over. The changes are a massive change. There are 46 states that have agreed on the common core standards. There are basically 3 types of changes that need to be implemented. The down side is that common core materials do not exist yet. The areas of change are:

1. Instruction
2. Curriculum
3. Assessment

There's a lot involved in training our teachers to know content and how to teach this content. Common Core standards are better for our students.

### **Discussion of Definition of Deficit Spending**

Document with definitions of Deficit spending was shared with board members. These definitions are also posted on the district website and were read during this meeting.

### **Discussion Regarding Ten-Year Life Safety Study**

A plan is needed for 6 out of the 7 District buildings. Keith Grinnell provided documents, which includes updating a 10-year Facilities plan. This plan can be worked on during the summer months (June and July) and be split between the two budgets. Keith recommends having a third party assessment. There is time to have a discussion on this topic. The information that was provided is just information for Board Members to consider. This is a building/site review and is also what is required by the state. **Member Carbone** would like to discuss at the next meeting what we plan on doing with the revenue from the leasing of the land at Avon and what projects this money can be used for.

### **Presentation of 2011-2012 AYP**

Superintendent Correll presented the 2011-2012 AYP Report as submitted to the Board.

### **2012-2013 Applications for Recognition of Schools**

This state report is normally due to the Regional Office by September 30<sup>th</sup> but due to the CPS teacher strike, the deadline was moved to October 30<sup>th</sup>. This report needs to be approved tonight.

**Memorandum of Understanding – ELL Coordinator (Stipend Position) as required**

Superintendent Correll updated Board members on the status of the ELL Coordinator position. Ana Gier, a current ELL teacher, will be filling this position for \$3,900/year. This stipend will be paid for by a grant.

**ACTION ITEMS**

President Millington requested a motion for the approval of Superintendent's Contract Extension through June 30, 2014. Motioned by Weinert, seconded by Surroz for the approval of Superintendent's Contract Extension. **Ayes:** Weinert, Millington, and Surroz. **Nays:** Carbone, Smigielski, and Evans. **Motion failed due to lack of a majority.**

President Millington requested a motion for the approval of 2012-2013 Applications for Recognition of Schools. Motioned by Weinert, seconded by Smigielski for the approval of the 2012-2013 Applications for Recognition of Schools. **Ayes:** Smigielski, Weinert, Millington, Evans, Carbone, and Surroz. **Nay:** None. **Motion carried.**

President Millington requested a motion for the approval of Memorandum of Understanding – ELL Coordinator (Stipend Position) as required and as presented. Motioned by Smigielski, seconded by Evans for the approval of Memorandum of Understanding – Ell Coordinator as presented. **Ayes:** Weinert, Evans, Surroz, Smigielski, Millington, and Carbone. **Nay:** None. **Motion carried.**

**Future Agenda Items**

- Chart of Insurance firms
- Budget Parameter Reductions
- Final Determination of Use/Defeasance of 1999 Bonds
- Review of February 2012 minutes
- Update on Grant Writer
- Revisiting Substitute Pay
- Approval of Superintendent's Contract Extension

**PUBLIC COMMENTS**

Sara Watters – Would like a decision on the Defeasment/Abatement/Bond topic.

Motioned by Weinert, seconded by Surroz for the adjournment of open session to enter into Closed Session at 9:29 p.m. in accordance with **Open Meetings Act - 5 ILCS 120/2(c)(2)** "Collective negotiating matters between the public body and its employees or their representatives." **Ayes:** Evans, Carbone, Smigielski, Weinert, Millington, and Surroz. **Nays:** None. **Motion carried.**

Respectfully submitted,

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**RAY MILLINGTON**, Board President

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**KAREN SENASE**, Recording Secretary