

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
OCTOBER 2, 2013**

Call To Order and Roll Call	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 N. Barron Blvd., Grayslake, IL on Wednesday, October 2, 2013.</p> <p>President Strack called the meeting to order at 6:31 p.m. Members Present: Steven Strack, Jim Weidman, Jill Alfrejd, Kip Evans, Sue Facklam and Karen Weinert. Members absent: Rob Roop. Also Present: Superintendent Ellen Correll and Interim CSBO Chris Bobek.</p>
Establishment of Quorum	Quorum was established.
Pledge of Allegiance	Pledge of Allegiance took place at this time.
Approval of Agenda	<p>President Strack requested a motion for the approval of the October 2, 2013 Board Meeting Agenda as presented and including the Personnel Addendum that was presented. The accounts payable portion of the consent agenda will be moved to a separate action item. Motioned by Weidman and seconded by Strack for the approval of the amended agenda.</p> <p>Yeas: Weinert, Strack, Weidman, Facklam, Alfrejd and Evans. Nays: None. Motion carried.</p>
Public Comment	None.
Presentation	<p>PMA Presentation, Paul Wessels – PMA representative provided Board members with presentation that covered the services they provide, allowable investments and investment descriptions. Presentation also included a 3-year cash flow history for D46.</p> <p>Food Allergy Presentation – The District nurses, Elisa Bundy and Lori Isaacs, provided an overview of the policies they have in place for food allergies. The goal of this presentation is to share materials used to assist families with allergies and share the forms the District uses to provide this information. They described the procedures the District has in place in all buildings. They also shared that they train all staff on these procedures and also use the Global Compliance training. The nurses depend on the Health Clerks in each building to be their eyes and ears as there are only 2 nurses for 7 buildings. They also called Lurie Children’s Hospital and shared the policies the District currently has in place. The Hospital was very impressed with the District policies that are in place. Nurses also shared that half-day kindergarten rooms that are identified as “peanut free” remain “peanut free” all day, even if a student</p>

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	<p>with an allergy is only in one of the sessions. The “peanut free” tables in the cafeteria are stored away after lunch periods. Health Clerks document cards for allergic reactions and any other health issues. The first Allergy Committee Meeting is scheduled for October 7th at 6:30 p.m. at the District Office.</p>
<p>Board, Superintendent, Staff, and Committee Reports</p>	<p>Sue Facklam – Wished Jill Alfrejd a belated happy birthday. She also apologized for her absence at the last meeting and thanked the GMS Jazz band for their entertainment at a recent community SEDOL event.</p> <p>Kip Evans – Shared that he attended the Mill Creek Water Shed Flood Control meeting. These meetings are ongoing and they have been working on the run off water issues and how they affect our lakes for about 7 months. He will keep the Board posted if it is going to affect any retention ponds in the District.</p> <p>Karen Weinert – GMS new Media Center looks fantastic!</p> <p>Steven Strack – Read a statement regarding a story that was in the Daily Herald regarding school district spending on the IASB Conference being held in Chicago in November. The entire statement is attached to these minutes. Board members recommended that this statement be forwarded to the Editor of the Daily Herald.</p> <p>Ellen Correll - Introduced Marcus Smith, Principal of GMS who highlighted events going on at GMS. Each building and department of the District will be bringing the positive things that are happening to the Board. The GMS Jazz Band performed then Mr. Smith and GMS Teachers provided many highlights of the programs they are doing.</p>
<p>Consent Agenda</p>	<p>President Strack requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> • Minutes from the following meetings: <ul style="list-style-type: none"> ○ September 25, 2013 Regular Meeting • Personnel Report as presented • Personnel Addendum as presented • Exception Report as presented • July Imprest Check Listing as presented • July Treasurer’s Report as presented • July Budget Summary as presented • July Student Activity Treasurer’s Report as presented • July Student Activity Monthly Report as presented • July P-card Reconciliations as presented

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	<p>Motioned by Facklam and seconded by Alfrejd for the approval of the consent agenda as presented. Yeas: Evans, Weinert, Alfrejd, Strack, Facklam and Weidman. Nays: None. Motion carried.</p>
Action Items	<p>President Strack requested a motion for the approval of the accounts payable report as presented. Weidman shared that he will not be voting on this report as an employee of the Grayslake Fire Department is on this report and it would be a conflict of interest for him. Motioned by Facklam and seconded by Weinert for the approval of this report. Yeas: Evans, Weinert, Facklam, Alfrejd and Strack. Abstained: Weidman Nays: None. Motion carried.</p>
Unfinished Business	<p>Options of adding air conditioning at Meadowview and Woodview Schools – Fanning-Howey estimate to air condition these 2 buildings was \$1.3 million. This estimate is a year old. If the project were put out to bid, the additional cost would be \$70,000. Another option would be to look at starting school after Labor Day. Board members’ discussion highlights were:</p> <ul style="list-style-type: none"> • Is it possible to get weather reports from the previous 5 years to look at the trend? • Not in favor of starting after Labor Day as the High School District calendar would be very different. There is also hot weather after Labor Day. • Make a plan to set aside money to do this project, as there is inequity within the District. Setting aside money would show the public that the Board is serious about getting these projects done. • Should look at the 10-year plan before deciding about this project to determine what other projects need to be done. • There are a lot of unknowns from the State, for example the pension shift. We need to proceed extremely cautiously. • If we plan to do this project over 2-3 years, it gives the District the flexibility to change the plans if needed due to changes in State revenue. • If we go out to bid, the bid would only be good for one-year. The previous bid estimated a 10% increase for each year the project is delayed. • Policy Committee should develop a heat policy to use for the future. This request has come from the union.

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	<ul style="list-style-type: none"> • Take part of the Operations & Maintenance budget and restrict it for air conditioning. This fund would be the only fund that this option could be done in. Superintendent and CSBO will look at options for this project and bring it back to the Board. <p>Fund Balance Percentage – Most District’s use the recommendation of 3-months as an average fund balance, which is 25%. Currently our balance is above this percentage because the fall tax levy was received. At the end of the year we will have 12%-15% in reserves. It was suggested that the new policy state a minimum of 25% in the District’s fund balance. This will be an action item at the next meeting.</p> <p>Finance Committee focus – October 22nd is the first meeting at 6:30 p.m. at GMS. The committee will be looking at revenues and expenses. Board members who will be on this committee are Rob Roop, Steven Strack, Sue Facklam and Jim Weidman. Superintendent contacted the previous mayor of Grayslake, Tim Perry, to be on this committee. She also contacted each building to get parent volunteers. This committee is going to be a Board and Superintendent committee.</p> <p>Cost of Kasarda report for enrollment projections – The cost to update this report that was previously done is \$5,900. This is the same price as it was 5-years ago. The previous projects show we are still in between the high and low projections. This report is very detailed for each building. Superintendent will provide a copy of the previous report to Board Members so they can review the type of information on this report.</p> <p>Class size parameters – Superintendent provided some information to the Board about how many staff members would be needed if we decreased or increased class sizes from the current parameters of 25 for grades Kdg to 2nd and 30 for grades 3rd to 8th. Board members were in favor of looking at coming down from 30 students in classrooms. Would like to look at parameters of 22 for grades Kdg to 2nd and 25 for grades 3rd to 8th for the future.</p>
<i>New Business</i>	<p>Negotiations (timing and next steps) – Superintendent and Board members met with the President of the Teachers’ Union, Diane Elfering, to discuss when to begin. The union will ask staff after conferences for a wish list of issues to be negotiated. Therefore, they would like to begin negotiations after winter break. Board members felt they should have a closed session</p>

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	<p>meeting to also complete a wish list of negotiation items. Ideally the Board does not want to have another strike situation. Previously PMA provided a workshop for Board members to manipulate assumptions as to cost. Superintendent will contact PMA rep to see if they are available for a future meeting. Board members shared the different styles for bargaining – inter space vs. traditional. More information regarding these bargaining styles can be obtained at the annual Joint conference in November.</p> <p>Part-time student registration fees – Board members were provided a registration fee schedule recommendation for students who attend school on a part-time basis. Currently the District does not have any type of fee schedule for these students so they are not paying any fees. The part-time fee schedule is based on the state guidelines used for reporting attendance for part-time students and the fee would be for the year. Board members were in agreement with this new fee schedule and will add it as an action item at the next meeting.</p> <p>Internet yearbook program – The board packets included information from one internet company called Tree Ring. With the internet companies, there is no cost to the District. The price for this company was about \$5 more than what parents are currently paying, which would be absorbed by parents. The major concern is what happens if an internet company goes out of business. Principal Detweiler will provide more information regarding options with our current yearbook company at a later date.</p> <p>Scheduling of special meetings – The scheduling of special meetings is not working well, therefore, parameters should be set as to the number of Board members needed to hold a special meeting. The IASB Starting Right meeting is non-negotiable, as the IASB requires all 7 Board members to be present. Board members felt that goal setting could be part of the Starting Right meeting also. The consensus of Board members was to go ahead and schedule special meetings if there is a board majority available.</p>
<p>Topics for Future Agenda Items</p>	<ul style="list-style-type: none"> • Custodial overtime update • Discuss GMS request about having a Dean and/or hallway monitors • Resetting parameters about P-card usage.

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	It was also recommended that Board members join in the GMS program "Casual for a Cause" by wearing jeans to the next board meeting and donate a \$1 each to GMS.
Public Comments	None.
Closed Session	None needed at this time.
Adjournment	There being no further business to come before the Board of Education, it was motioned by Weidman and seconded by Facklam for the adjournment of the October 2, 2013 board meeting at 9:40 p.m. Yeas: Weinert, Alfrejd, Weidman, Evans, Strack and Facklam. Nays: None. Motion carried.

Respectfully Submitted,

Steven Strack, Board President

Karen Senase, Recording Secretary