

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
SEPTEMBER 21, 2011**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Meadowview School, located at 291 Lexington Lane, Grayslake, IL on Wednesday, September 21, 2011.

President Millington called the meeting to order at 5:35 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Michael Carbone, Karen Weinert, and Kip Evans. **Member absent:** Shannon Smigielski.

Also present: Superintendent Ellen Correll, Assistant Superintendent Lynn Barkley and Chief School Business Official Todd Covault.

**Quorum was established.**

President Millington called for a motion for the approval of the September 21, 2011 Board Meeting Agenda. Motion was made by Facklam, seconded by Weinert for the approval of the September 21, 2011 agenda as presented. **Ayes:** Millington, Evans, Facklam, Surroz, Weinert, and Carbone. **Nays:** None. Member absent: Smigielski. **Motion carried.**

The Pledge of Allegiance took place at this time.

Motioned by Facklam, seconded by Surroz to enter into Closed Session in accordance with 5 ILCS 120/2(c)(11), at 5:42 p.m. to discuss matters pertaining to Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. **Ayes:** Carbone, Surroz, Weinert, Millington, and Evans. **Nays:** None. Members absent: Facklam and Smigielski. **Motion carried.**

Motioned by Surroz, seconded by Millington to adjourn closed session to re-enter into Open Session at 6:35 p.m. **Ayes:** Facklam, Carbone, Evans, Surroz, Millington, and Wienert. **Nays:** None. Member absent: Smigielski. **Motion carried.**

**BUDGET HEARING – 6:40 p.m.**

Todd Covault presided over the Budget Hearing at this time. The Board Members were provided a copy of the budget. After Todd completed his presentation, the hearing was opened for discussion along with questions & comments from the community.

Hearing adjourned at 7:50 p.m.

President Millington called for a motion for the approval of the Consent Agenda to include the following:

- August 19, 2011 Special Open Session
- August 31, 2011 Special Open & Closed Sessions
- September 7, 2011 Regular Open Session
- September 13, 2011 Special Open & Closed Sessions
- Approval of Imprest Checks as presented
- Approval of Accounts Payable as presented
- Approval of Exception Register for September 15, 2011 Payroll as presented
- Approval of Personnel Report as presented

Motioned by Facklam, seconded by Weinert for the approval of the consent Agenda as presented. **Ayes:** Carbone, Evans, Millington, Surroz, Facklam, and Weinert. **Nays:** None. Member absent: Smigielski. **Motion carried.**

At this time Tax Extension Administrator for Lake County, Mr. Kip Wilson presented to the Board of Education. Discussion followed. Mr. Wilson stated that he would forward a copy of his presentation to the District.

At this time Liz Hennessey presented different scenarios to the Board of Education regarding restructuring of the bonds. A handout was provided to the Members. Discussion followed.

## **BOARD/SUPERINTENDENT REPORTS:**

**President Millington** shared information to the Members regarding the National Cost Reduction Corporation who provide a service to assist non for profit organizations and help them negotiate and find cost reductions and their company receives a percentage of the savings.

**Board Member Evans** stated he attended the Open House at Frederick School and complimented the building staff for their hard work and preparation.

**Board Member Carbone** stated he attended his first PTO meeting at Woodview and that it was awesome to see how involved the community gets. It was very well organized and thanks you to Woodview School.

**Board Member Facklam** stated a thank you to Principal Laura Morgan for the Monday Morning Fitness program. The PE teachers did a nice job and she was very impressed.

**Board Member Weinert** shared a thank you to the building principal for the presentations of their SIP Plans at the last board meeting and also a thank you to Avon for her new shirt.

**Superintendent Correll** it is required by law that every year the Board has to be provided with the Administrative Wages and Compensation Report. In addition, the Public Act 97-609 requires a similar report to be developed for any IMRF employee who is compensated by the District in excess of %75,000. Both reports will be posted on the districts website.

## **UNFINISHED BUSINESS**

### **Book Bridge**

The District will partner with Bernie's Book bank to distribute six books, two times a year to the District's low-income students. Books will be distributed in the same manner as the mitten tree is handled to avoid singling out the children that will receive the books. A book drive will also be a part of this, which will take place beginning tomorrow and during conferences.

### **Transparency Policy**

This was the first reading of the policy. It was decided that the scatter grams would be placed on the website approximately this time of year and would only be updated once a year.

### **Delivery Van**

The van that the district would like to purchase has a state bid of \$17,000 and the same van has a retail value of approximately \$22,000. It was discussed that this vehicle would be more suitable for our needs and would get better gas mileage. The expenditure is in the budget.

### **Discussion Regarding the 2011/12 Draft Budget**

Mr. Covault reminded everyone that the budget hearing is scheduled for September 21st, 6:30 p.m. at Meadowview School. This has been posted on the district web page and with the newspaper via legal notices. Mr. Covault updated the budget draft from the previous meeting. The Members discussed different ways to ensure the community is aware of the hearing and forwarding an invitation to the public/community for attendance. Discussion followed.

## **NEW BUSINESS**

### **Update on 2011/12 Summer Projects**

Still looking at what the District can handle and what need to be done. Also discussed the cost of the architectural services associated with the projects. Operation & Maintenance will finalize the list and the Board will be asked to grant permission to go to bid. The Board will be asked for its final approval when the bids are approved.

### **Concussion Policy**

A copy of the policy was provided in each packet for review and this is the first reading. The Members were asked to bring any questions to the administration prior to the next meeting.

### **RFP for Legal Counsel**

It was discussed that the timing of this might not be the best due to negotiations. There were concerns that there might be an increased cost associated with it. Due to the absence of Member Smigielski it was decided that it would be further discussed at the next meeting.

### **SEDOL Request**

The auditors for SEDOL were asked the SEDOL seek approval from all of the governing boards to pass a resolution for the purposes of establishing a line of credit. This is no cost to the district.

### **Continuance of the PMA Contract**

PMA provides the district with financial forecasting. The district has a long ongoing relationship with PMA and it is time to renew their contract.

### **Applications for Recognitions of School**

A copy of the applications was provided in each packet for review and this is an annual procedure for the Board Members approval.

### **School Health Services Contract**

The administration is asking for the Board approval to enter into a contract with stated company to provide a one-on-one nurse for a district student. The administration feels this more cost effective than for the district to hire a fulltime nurse.

## **ACTION ITEMS**

President Millington requested a motion for the adoption of the 2011/12 District Budget as presented in the Budget Hearing. Motioned by Weinert, seconded by Facklam, for the adoption of the Budget Hearing as stated. **Ayes:** Weinert, Millington, Surroz, and Facklam. **Nay:** Evans. **Abstain:** Carbone. Member absent: Smigieski. **Motion carried.**

President Millington requested a motion for the approval for the Book Bridge Program as presented. Motioned by Facklam, seconded by Weinert for the approval of the Book Bridge Program as presented. **Ayes:** Carbone, Weinert, Millington, Surroz, Facklam, and Evans. **Nays:** None. Member absent: Smigielski. **Motion carried.**

President Millington requested a motion for the approval SEDOL request as presented. Motioned by Evans, seconded by Surroz for the approval of the SEDOL request as presented. **Ayes:** Facklam, Weinert, Millington, Evans, Carbone, and Surroz. **Nays:** None. Member absent: Smigielski. **Motion carried.**

President Millington requested a motion for the approval of the PMA contract as discussed and presented. Motioned by Facklam, seconded by Surroz for the approval of the PMA contract as presented. **Ayes:** Weinert, Evans, Surroz, Facklam, Millington, and Carbone. **Nays:** None. Member absent: Smigielski. **Motion carried.**

President Millington requested a motion for the approval of 2011/12 Applications for Recognitions of Schools as presented. Motioned by Weinert, seconded by Evans for the approval of the Applications for Recognitions of Schools as presented. **Ayes:** Evans, Carbone, Surroz, Weinert, Millington, and Facklam. **Nays:** None. Member absent: Smigielski. **Motion carried.**

President Millington requested a motion for the approval the School Health Services Contract as presented. Motioned by Surroz, seconded by Weinert for the approval of the School Health Services Contract as presented. **Ayes:** Carbone, Evans, Millington, Surroz, Facklam, and Weinert. **Nays:** None. Member absent: Smigielski. **Motion carried.**

President Millington requested a motion for the approval to purchased a delivery van for Operations & Maintenance as presented. Motioned by Weinert, seconded by Facklam for the purchase of the delivery van for Operations & Maintenance as presented. **Ayes:** Weinert, Millington, Surroz, Facklam, Carbone, and Evans. **Nays:** None. Member absent: Smigielski. **Motion carried.**

## **PUBLIC COMMENTS**

**Lynn Barkley** – Ms. Barkley addressed the Members regarding art room furniture.

**Sarah Watters** – Ms. Watters addressed the Members and asked that the options & percent of the levy be restated, what is needed to reduce the levy, what is it's affect on the budget, and what would be reduced.

**Lennie Jarratt** – Mr. Jarratt addressed the Members regarding new information for Judge Tonigan, the missing emails & District 30. Fixing education, the budget and levy presentations, scatter grams, and budgeting.

## **Future Agenda Items**

- RFP Legal counsel
- RtI & Curriculum Update
- 2<sup>nd</sup> Reading for Concussion Policy
- Architect/Air Conditioning Project
- 2<sup>nd</sup> Reading for Transparency Policy
- Art room furniture for Avon School

Motioned by Facklam, seconded by Weinert to re-enter into Closed Session in accordance with 5 ILCS 120/2(c)(1), at 9:30 p.m. to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. **Ayes:** Carbone, Surroz, Weinert, Millington, and Evans. **Nays:** None. Members absent: Facklam and Smigielski. **Motion carried.**

Respectfully submitted,

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**RAY MILLINGTON**, Board President

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**LOURIE SHIPLEY**, Recording Secretary