

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
SEPTEMBER 19, 2012**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Meadowview School, located 291 Lexington Lane, Grayslake, IL on Wednesday, September 19, 2012.

President Millington called the meeting to order at 6:30 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Kip Evans, Shannon Smigielski, and Karen Weinert. **Members absent:** Michael Carbone.

Quorum was established.

Also present: Superintendent Ellen Correll, Business Manager Anna Kasprzyk and O & M Coordinator Keith Grinnell.

President Millington called a motion for the approval of the September 19, 2012 Board Meeting Agenda with an addendum on the personnel report. Motioned by Facklam, seconded by Weinert for the approval of the September 19, 2012 amended agenda. **Ayes:** Facklam. **Nays:** Millington, Evans, Smigielski, and Weinert. **Motion failed.**

President Millington called a motion for the approval of the September 19, 2012 Board Meeting Agenda with the removal of NEW BUSINESS/e. Realignment of Current Administrative Salaries. Motioned by Smigielski, seconded by Evans for the approval of the September 19, 2012 amended agenda. **Ayes:** Evans and Smigielski. **Nays:** Millington, Facklam, and Weinert. **Abstain:** Surroz. **Motion failed.**

Member Surroz arrived at 6:37 p.m.

President Millington called a motion for the approval of the September 19, 2012 Board Meeting Agenda with an addendum on the personnel report. Motioned by Facklam, seconded by Weinert for the approval of the September 19, 2012 amended agenda. **Ayes:** Millington, Evans, Facklam, and Weinert. **Nays:** Smigielski. **Abstain:** Surroz. **Motion carried.**

The Pledge of Allegiance took place at this time.

BUDGET HEARING

Presentation of the 2012/2013 School Year Budget for CCSD 46.

Anna Kasprzyk presented the FY 2012/2013 budget overview highlighting the following:

- FY 2012/2013 budget shows a decrease of 4% over prior year.

- Revenue in the operating fund is approximately \$1,000,000.00 less than prior year due to general state aid proration.
- FY 2012/2013 budget has an overall deficit of \$1.2 million.
- \$356,000 in curriculum account was not spent last year and is carried over in this budget.
- A transfer of funds from the O & M account to the Ed Fund - proceeds from the Lakeview School sale (needs to be approved by the Board by June, 2013) – would lower the deficit amount for this year.
- Also recommending the transfer of the remaining 1999 bond proceeds that are currently in the capital projects fund. It currently can only be spent on Prairieview and Frederick Schools. If proceeds are transferred to the O & M account, it can be spent on any school. This transfer needs Board approval also. This transfer would also lower the deficit.
- This budget assumes no salary increases, however, medical insurance benefits are increased.
- On the revenue side, we have two sources. Levy (property taxes) will be filed in December 2012. Second major source of revenue is general state aid.
- This budget will be posted on the district website and will be filed with the State Board of Education.

Board members addressed questions regarding the budget as presented. Discussion continued regarding the two fund transfers presented in this budget and future budget cuts that will be necessary.

PUBLIC COMMENTS/QUESTIONS/CONCERNS REGARDING THE BUDGET HEARING

None.

ADJOURN BUDGET HEARING AND ENTER INTO SEPTEMBER 19, 2012 OPEN SESSION BOARD MEETING

President Millington called a motion to adjourn Budget Hearing and enter into September 19, 2012 Open Session Board Meeting. Motioned by Smigielski, seconded by Facklam to adjourn Budget Hearing and enter into Open Session.

Ayes: Weinert, Evans, Surroz, Facklam Smigielski, and Millington. **Nays:** None.

Motion carried.

CLOSED SESSION

No closed session is necessary at this time.

PRESENTATION OF INSURANCE OPTIONS – Catherine Loney

Catherine Loney is a broker that currently handles the District health insurance. She presented insurance options and answered questions highlighting the following:

- She is part of GCG Financial and shared her professional history.

- Presented history of the District's insurance plans.
- We insure a large employee only population because District pays 100% of employee only HMO coverage.
- On an annual basis she looks at insurance benefit costs and co-pay structures.

PUBLIC COMMENT

Lorelee Campbell, Meadowview parent – Would like a plan for hot weather safety at Meadowview and Woodview Schools. Feels it is an issue of school safety and school equality. Learning is not taking place. Respectfully requests that the Board comes up with a plan to air condition Meadowview and Woodview Schools in the next school year.

Lenny Jarrett – Addressed bond transfers and giving money back to the taxpayers. Feels the Board is not interested in what the community says regarding budget cuts because of the decision to cut the Finance Committee.

CONSENT AGENDA

President Millington requested a motion for the approval of the consent agenda as follows:

1. Approval of the following minutes:
 - August 8, 2012 - Regular
2. Imprest Check Listing as presented.
3. Approval for the August 2012 Treasurer's Report.
4. Approval for August 2012 Student Activity Treasurer's Report.
5. Approval of the Student Activity Monthly Report.
6. Approval of the August 2012 Accounts Payable Report.
7. Approval of the August 2012 Exception Report.
8. Approval of the August 2012 P-card Report.
9. Personnel Report as presented.

Motion was made by Facklam, seconded by Weinert for the approval of the consent agenda as presented. **Ayes:** Surroz, Weinert, Smigielski, Evans, Millington, and Facklam. **Nays:** None. **Motion carried.**

BOARD/SUPERINTENDENT REPORTS

Member Smigielski gave an update on the D46 Foundation fundraiser. They had eight teams for this softball event. She hopes they continue it in the future.

Member Facklam shared that the Sedol budget which includes D46 fees.

Member Millington shared his reason for not continuing the Finance Committee. He does want the community's feedback. **Members Smigielski and Surroz** also shared their opinions regarding this topic.

Member Evans shared that he and Keith Grinnell took tours of all 7-school buildings regarding the high temperatures. Also shared that he has mixed emotions about the closing of a school. He was very impressed with Keith and the district custodial staff as they do a very good job keeping our buildings clean.

Keith Grinnell provided an update on the Rt. 83 and Rollins Road project offer. He received a quote for \$4,500 from Fanning-Howey to represent the district and find out if the district can receive more money from the state on the lease of land at Avon School. Fanning-Howey feels the offer from the state was low. In June 2013 utility work will begin for this project. Board members recommended that Keith check with other properties being pursued by the state and find out what they are being offered.

UNFINISHED BUSINESS

Update on Potential Budget Savings

Superintendent Correll shared a list of potential budget cut areas and stated that the district has already reduced the summer projects list. There is a Budget Workshop scheduled for the district on October 4, 2012 at 11:30 a.m. at Avon School. We will also need to start looking at staffing in January.

Update on Attorney RFP - Extended January 2014

Anna Kasprzyk sent the RFP documentation to nine firms and to date has received five proposals. She recommends extending the deadline from September 15th to January 14, 2014. The district will be selecting two out of the five proposals to present to the Board. Board members discussed their opinions of having an attorney present during open and closed board meeting sessions.

Discussion for PMA Contract

Anna Kasprzyk stated the contract extension is for representation during negotiations and for budget cuts. The contract does not include the overseeing of investment accounts. She recommends we renew for one year because we need the expertise help with the current budget situation.

NEW BUSINESS

Update on District Assets - Anna Kasprzyk

Anna provided a list of the district assets, broken down with detail of how much and if there is a restriction on the asset. Discussion continued regarding the working cash fund and budgeting for air conditioning at Meadowview and Woodview Schools.

Update on D46 Organization Memberships – Ana Kasprzyk

Anna provided a list of all district organizations and memberships. Superintendent Correll is willing to remove several memberships that she is utilizing. She will prioritize this list for the next board meeting.

Discussion to Hire a Full Time Grand Writer – Sue Facklam

Sue and Ellen Correll have met with the Grant Writer at Sedol. Sue feels the Board should consider getting proposals for a Grant Writer.

Discussion of Defeasance of the Remainder of the 1999 Bond Proceeds – Sue Facklam

The money left over is from two previous bond issues. **Member Facklam** provided the history of these two bonds. The question is should the money be defeased back to the taxpayers? Decision needs to be made to abate or defease the money or transfer money to O & M so the money is no longer restricted.

Realignment of Current Administrative Salaries – Sue Facklam

Board members approved the salary matrix for new hires and several of our current principals are not making the salaries on this new matrix. Principals have gone three years with no salary increases. Board members discussed their opinions of realigning current principal salaries.

Discussion of IASB Policy Update Process/Dates

IASB has October 15th and October 18th available to meet with board members regarding the policy update process. Board members agreed to October 18th at 3:30 p.m.

Update from the Curriculum Department – Superintendent Correll

The Kindergarten report card has been redone to meet common core standards. Superintendent Correll shared the changes that have been made to accommodate common core. First grade is working on their report card and second grade has started. A ROE representative will be at the Board's second meeting in October to explain more about common core.

Discussion Regarding PTAB Resolution for 2011 Assessment Appeals – Superintendent Correll

Property appeals over \$100,000 are given to legal council.

Discussion Regarding Administrator & Teacher Salary Benefits Report – Superintendent Correll

This report is presented annual to the Board.

ACTION ITEMS

President Millington requested a motion for the PTAB Resolution for 2011 Assessment Appeals. Motioned by Facklam, seconded by Smigielski for the PTAB Resolution for 2011 Assessment Appeals. **Ayes:** Weinert, Millington, Smigielski, Surroz, Facklam, and Evans. **Nay:** None. **Motion carried.**

President Millington requested a motion for the approval of FY 2012/2013 Budget. Motioned by Facklam, seconded by Smigielski for the approval of FY 2012/2013 Budget. **Ayes:** Facklam, Weinert, and Millington. **Nays:** Smigielski, Evans, and Surroz. **Motion failed due to lack of majority.**

President Millington requested a motion for the approval of PMA contract. Motioned by Facklam, seconded by Millington for approval of PMA contract. **Ayes:** Weinert, Millington, and Facklam. **Nays:** Evans, Surroz, and Smigielski. **Motion failed due to lack of majority.**

President Millington requested a motion for realignment of current Administrative Salaries, giving the fact there will be no reduction in current salaries. Motioned by Smigielski, seconded by Facklam for realignment of current Administrative Salaries, giving the fact there will be no reduction in current salaries. **Ayes:** Surroz, Weinert, Millington, and Facklam. **Nays:** Evans and Smigielski. **Motion carried.**

FUTURE AGENDA ITEMS

- Final insurance presentation
- Air Conditioning
- Administrative contract approval
- PMA Contract
- Curriculum Update
- Recommendation of 1999 Bonds

PUBLIC COMMENTS

Lisa Jarrett – Addressed defeasement topic. Suggested that the board consider an advisory referendum to ask the community what they want to do with the 1999 bond money.

ADJOURNMENT

There being no further business to come before the Board of Education, it was motioned by Facklam, seconded by Smigielski for the adjournment of the September 19, 2012 board meeting at 9:30 p.m. **Ayes:** Evans, Smigielski, Weinert, Millington, Facklam, and Surroz. **Nays:** None. **Motion carried.**

Respectfully submitted,

RAY MILLINGTON, Board President

KAREN SENASE, Recording Secretary