

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
SPECIAL BOARD OF EDUCATION MEETING
SEPTEMBER 13, 2011**

The Special Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at the District Office, located at 565 Frederick Road, Grayslake, IL on Tuesday, September 13, 2011.

President Millington called the meeting to order at 9:02 a.m. **Members Present:** Ray Millington, Sue Facklam, Michael Carbone, Shannon Smigielski, and Kip Evans. **Members absent:** Keith Surroz and Karen Weinert. Also present: Superintendent Ellen Correll, Chief Financial Officer Todd Covault, and Assistant Superintendent Lynn Barkley.

Quorum was established.

President Millington called for a motion for the approval of the September 13, 2011 Special Board Meeting Agenda. Board Member Facklam requested to amend the agenda by removing the discussion regarding the P-Cards until the entire board could be present. Motion was made by Facklam, seconded by Millington for the approval of the September 13, 2011 Special Board Meeting Agenda as amended. **Ayes:** Millington and Facklam. **Nays:** Evans, Smigielski, and Carbone. Members absent: Surroz and Weinert. **Motion denied.**

President Millington called for a motion for the approval of the September 13, 2011 Special Board Meeting Agenda as presented. Motioned by Smigielski, seconded by Evans for the approval of the September 13, 2011 Special Board Meeting Agenda as presented. **Ayes:** Carbone, Millington, Evans, and Smigielski. **Nay:** Facklam. Members absent: Surroz and Weinert. **Motion carried.**

The Pledge of Allegiance took place at this time.

PUBLIC COMMENTS. There were no public comments.

UNFINISHED BUSINESS

Discussion Regarding 2011/12 Budget

Mr. Covault provided the Members with two handouts, "Historical Wealth Factor General State Aid" and "Budget Summary". Mr. Covault reviewed both documents at length and discussion followed. Board Member Carbone posed questions to the Superintendent and Mr. Covault and requested a response.

Discussion Regarding the P-Card Policy

Each Member was provided handouts. Discussion included if whether or not a specific person is responsible for the card. How many cards have been issued and if there is a way to reduce the number. Request an itemized bill with the report. Annotate or add another column on the report to show if whether or not funds were reimbursed to the district. The Members had additional discussion on the User Agreement.

President Millington requested a motion to adjourn open session and enter into closed session at 10:48 a.m. in accordance with 5ILCS 120/2(c)(1) for the purpose to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees of the district. Motioned by Evans, seconded by Smigielski to adjourn to open session as stated. **Ayes:** Carbone, Evans, Millington, and Smigielski. **Nays:** None. Member absent: Facklam, Surroz, and Weinert. **Motion carried.**

President Millington requested a motion to adjourn closed session to re-enter into Open Session at 11:10 a.m. Motioned by Smigielski, seconded by Evans to re-enter into open session as stated. **Ayes:** Smigielski, Evans, Carbone, and Millington. **Nays:** None. Members absent: Surroz, Wienert, and Facklam. **Motion carried.**

There being no further business to come before the Board of Education, President Millington requested a motion for the adjournment of the September 13, 2011 Special Board Meeting at 11:11 a.m. Motioned by Evans, seconded by Smigielski for the adjournment as stated. **Ayes:** Millington, Carbone, Evans, and Smigielski. **Nays:** None. Members absent: Wienert, Surroz, and Facklam. **Motion carried.**

Respectfully submitted,

RAY MILLINGTON, Board President

SUE FACKLAM, Board Secretary