

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
SPECIAL BOARD OF EDUCATION MEETING
AUGUST 16, 2012**

The Special Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Frederick School, located at 595 Frederick Road, Grayslake, IL on Thursday, August 16, 2012.

President Millington called the meeting to order at 8:09 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Karen Weinert, and Kip Evans. **Members absent:** Michael Carbone and Shannon Smigielski.

Quorum was established.

Also present: Superintendent Ellen Correll and Business Manager Anna Kasprzyk.

President Millington called for a motion to approve the August 16, 2012 Special Board Meeting Agenda as presented. Motioned by Evans, seconded by Facklam for the approval of the August 16, 2012 Special Board Meeting Agenda as stated. **Ayes:** Millington, Evans, Facklam, Surroz, and Weinert. **Nays:** None. Members absent: Smigielski and Carbone. **Motion carried.**

The Pledge of Allegiance took place at this time.

President Millington requested an approval of the Personnel Report as presented. Motioned by Facklam, seconded by Weinert for the approval of the personnel report as presented. **Ayes:** Weinert, Millington, Facklam, Surroz, and Evans. **Nays:** None. Members absent: Smigielski and Carbone. **Motion carried.**

PUBLIC COMMENTS. There was none.

The purpose of this special meeting was for the Board Members to have a Board Parameter Workshop. Superintendent Correll read from the Seven Norms of Collaborative Work and reviewed the top five.

The Members were asked to identify their own top four priorities for the District. They were as follows: Class size, encore, early reading interventions, physical responsibilities, making D46 an attractive place to work, educational program-Increased student performance, planning for future, no deficit spending, enhanced curriculum, strong staff, safety of schools, and community participation. Superintendent Correll stated that the priorities of the school board were very similar to those of the finance committee.

In 2008, the Board approved Board Parameters. The question was asked for clarification as to what exactly are the parameters. It was suggested to have contingency funds set aside for emergency purposes.

Topics discussed:

- Additions to the Budget Parameters
- Deficit Spending – No deficit spending without Board approval (Revisit at a later date)

- Do not use fund balance without Board approval (Revisit at a later date)
- 3% should be set a side in a contingency fund (Review the history and revisit at a later date)

Anna provided copies of an updated budget with changes since the August 8th meeting. The District is now at a 1.3 million dollar deficit. Discussion followed.

The Members present brainstormed the following for possible cuts:

- Closing of a school
- Reduce cost of summer projects
- Reduction in curriculum dollars
- Revisit substitute pay
- Reduction in the number of students that ride the bus
- Year round schooling
- Blend grade schools
- Elimination of textbooks
- ESY Programming (extended school year)
- Use of media center more efficiently
- Superintendent's insurance
- Large construction paper
- Increase in registration fees
- Increase cost of building usage fees
- Limiting hours for building usage
- Additional kitchen

The Members were asked to forward any additional possible cuts to the superintendent.

There being no further business to come before the Board of Education at this time, it was motioned by Facklam, seconded by Surroz for the adjournment of the August 16, 2012 Special Board Meeting at 9:50 a.m. **Ayes:** Evans, Millington, Surroz, Facklam, and Weinert. **Nays:** None. Members absent: Smigielski and Carbone. **Motion carried.**

Respectfully submitted,

RAY MILLINGTON, Board President

LOURIE SHIPLEY, Recording Secretary