

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
AUGUST 10, 2011**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 Barron Blvd., Grayslake, IL on Wednesday, August 10, 2011.

President Millington called the meeting to order at 6:30 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Michael Carbone, Karen Weinert, Shannon Smigielski, and Kip Evans. **Members absent:** None.

Quorum was established.

Also present: Superintendent Ellen Correll, Assistant Superintendent Lynn Barkley and Chief School Business Officer Todd Covault.

President Millington called for a motion for the approval of the August 10, 2011 Board Meeting Agenda. Member Smigielski requested an amendment to the agenda for the removal of the Superintendent's Contract as an Action Item. Discussion followed. Motion was made by Smigielski, seconded by Carbone for the approval of the August 10, 2011 Board Meeting Agenda to include the amendment for the removal of the Superintendent's Contract as an Action Item. **Ayes:** Millington, Evans, Facklam, Smigielski, Surroz, Weinert and Carbone. **Nays:** None. Members absent: None. **Motion carried.**

The Pledge of Allegiance took place at this time.

PUBLIC COMMENTS.

Ann Cleary. Ms. Cleary expressed her opinion regarding the extension of the superintendent's contract and the tax levy.

Lisa Jarratt. Ms. Jarratt read a statement to the Board and expressed her opinion regarding the extension of the superintendent's contract.

Lennie Jarratt. Mr. Jarratt provided each Member a handout showing stacks of emails. He addressed the Board Members regarding the tax levy, the superintendent's contract extension, Impact fees, and the audit, the hiring of Chief School Business Officials and called for a forensic audit.

President Millington requested a motion to adjourn open session and enter into closed session at 6:41 p.m. in accordance with 5ILCS 120/2(c)(11) for the purpose of discussing an action against, affecting, or on behalf of the particular

public body has been filed and is pending in a court... Motioned by Facklam, seconded by Evans for the adjournment of open session to enter into closed session as stated. **Ayes:** Facklam, Carbone, Surroz, Weinert, Millington, Evans and Smigielski. **Nays:** None. Members absent: None. **Motion carried.**

The Members were reseated at 7:27 p.m.

President Millington requested a motion for the approval of the August 10, 2011, Consent Agenda to include the Board Minutes for the June 15, 2011 Open Session, June 21, 2011 PT 1 Closed Session, July 20, 2011 both Open and Closed Session. Imprest Check Listings for June 2011 as presented, Accounts Payable as presented, Exception Register Summary as presented, Treasurer's Report for June 2011, P-Card Report for June 2011, and the Personnel Report to include the addendum as presented. Board Member Evans stated an objection on the P-Card Report and made a request for the report to be removed from the consent agenda and an individual vote on the remaining items. Discussion followed. Due to the prior approval of the board meeting agenda to include an amendment – an additional amendment could not be approved at this time. Motioned by Facklam, seconded by Weinert for the approval of the August 10, 2011 Consent Agenda as stated. **Ayes:** Evans, Carbone, Smigielski, Surroz, Weinert, Facklam and Millington. **Nays:** None. Members absent: None. **Motion carried.**

BOARD/SUPERINTENDENT REPORTS:

Board President Millington invited all Board Members to the August 17th New Staff Orientation Day at Grayslake Middle School and the Opening Day for All Staff on August 22nd at Park Campus.

Board Member Surroz informed the Members that a representative from the County would be at the September 21st board meeting to address the tax levy.

Board Member Facklam thanked Jodi Cinq-Mars for giving her a tour of the 5th grade Kick Off Camp at Frederick and also welcomed her to her new administrative position. She also stated that she and Board Member Smigielski were present at central registration.

Board Member Evans asked Superintendent Correll if she had received information from Pam Weiss regarding the book drive, benefiting the economic disadvantaged. Board Member Evans is requesting this item to be placed on the agenda for discussion with a presentation from Pam Weiss.

Superintendent Correll updated the Members on the possibility of using the ISC building for a childcare center. In speaking with the State it could only house 20 children and the cost would outweigh the benefits. Brief discussion followed.

Superintendent Correll addressed the Members regarding a day for the scheduling of the Board Self Evaluation meeting with Barbara Toney. After some discussion it was decided to have the meeting on a Wednesday night.

Superintendent Correll provided information regarding changes to Senate Bill 315, which deals with Performance Evaluation Reform Act and Senate Bill 7, which deals with Education Reform. The changes in the law are significant and will change the way teachers and principals are evaluated as well as the way Reduction In Force is executed. Discussion followed.

The Members were also informed of the three buildings that now have the Energy Star Award. They were Avon, Woodview and Frederick.

UNFINISHED BUSINESS

Revisit copies of all payments for dues, memberships, and fees paid for lobbying groups, association & organizations

As a part of District 46 transparency, the Members discussed items pertaining to the different organizations of which Board Members, Superintendent, and Administrators have a membership. And if these organizations should be posted on the district website.

Digital Burner Upgrade

Todd reminded the Members that Mike Linder presented at the last meeting regarding the upgrade of the burners. The proposal is based on providing upgrades for 16 boilers, two in each building at an approximate cost of \$250,000.

Adopt-a-School Program

Member Smigielski shared with the other Members that this program has been in Naperville District #203 for ten years and it has been well received. She has also had conversations with three of their board members and they all had nothing but positive comments. Board Members stated their feelings and discussion followed.

Board member Surroz stepped out of the meeting at 8:44 p.m. and returned at 8:47 p.m.

Transparency Policy

Each packet was provided a listing of the items to be made available and those that still needed discussion. Board Member Carbone reviewed the list of items for web posting. Lengthy discussion followed.

Bid Opening for Waste Collection Services

Todd shared with the Members that there were no changes from the last meeting and the recommendation remains the low bid of Waste management, which was submitted at \$26,831.34.

Ikon Contract

Todd informed the Members that Ikon currently provides approximately 30 copy machines within the District. Mike Linder has assisted with negotiating a new contract for the central duplicating center. During FY 2011 the contract provided expenses in the amount of \$290,157. Ikon offered a reduction in the amount of \$239,379. Mike Linder negotiated a final contract for FY 2012 in the amount of \$157,122 for a savings of \$133,035 each year for the next four years with no annual inflation increases for the life of the contract.

Superintendent Contract Extension

President Millington opened this discussion. Members were provided with copies of the Superintendent's existing contract. President Millington lead the discussion by sharing his thoughts with the Members regarding how he felt the Superintendent has performed thus far and opened the floor for additional sharing. Member Smigielski shared her reasoning of why she felt something's needed improvement, lack of consistency on how information is disseminated among the members and a stronger ethics clause. The discussion came into personnel issues requiring a closed session. Member Weinert motioned for the members to enter into closed session at 9:50 p.m. in accordance with 5ILCS 120/2(c)(1) for the purpose to consider information regarding appointment, employment compensation, discipline, performance or dismissal of specific employees of the district ..., seconded by Facklam to enter into closed session as stated. **Ayes:** Weinert, Millington, Surroz, Facklam, Carbone, Smigielski, and Evans. **Nays:** None. Members absent: None. **Motion carried.**

Members were reseated at 10:50 p.m.

NEW BUSINESS

Presentation of SIP Plans

Due to the lateness of the hour, SIP Presentations will place on the September 7th board meeting agenda.

Johnson Control Maintenance Contract

Request was made for Johnson Controls to research the amount the District has spent on service calls since the original contract was cancelled in 2008. The billable service calls increase \$11,485 (26%) in one year when there was no maintenance performed. The O&M department is requesting approval for a basic maintenance agreement in the amount of \$57,960 for the first year to address the equipment that has not had maintenance services for the past two years. This will reduce repair calls, identify equipment that is not running at optimal efficiency or may be in a near failure condition. Discussion followed.

District Budget

Each Member was previously provided a copy of the District's tentative budget for their review. Todd reviewed the budget with the Members and entertained questions.

School Breakfast Program

The Administration made the recommendation for an increase in fees for the school breakfast program. The current cost for breakfast is \$1.38 and students who pay full price is currently paying \$1.25. With an increase in the cost to \$1.50, the District would recapture funds necessary to pay for the individual breakfast meals received and pay for overhead associated with the program. Discussion followed.

Delivery Van Purchase

The District currently uses a large truck to deliver interoffice mail, which consumes gasoline at a high volume. On a typical day the average mileage for the truck is 60. At this rate, the truck uses 1,260 gallons of gas per year with an estimated cost of \$4.00 per gallon; this comes to \$5,040 per year of gas. The O&M department would like to purchase a van from the State bid at an estimated cost of \$14,000 and would get approximately 20 miles per gallon. The purchase would have a 5.5-year pay back and an annual savings of \$2,520. Discussion followed. The Board requested more information.

President Millington requested a motion for the approval of the Digital Burner Upgrade Project as presented. Motioned by Surroz, seconded by Facklam, of the approval of the Digital Burner Upgrade Project as presented. **Ayes:** Facklam, Carbone, Surroz, Weinert, Millington, Evans, and Smigielski. **Nays:** None. Members absent: None. **Motion carried.**

President Millington requested acceptance of Waste Management's low bid for the trash pick up services in the amount of \$26,831.34. Motioned by Facklam, seconded by Surroz to accept Waste Management's low bid for the trash pick up services in the amount of \$26,831.34. **Ayes:** Carbone, Evans, Millington, Smigielski, Surroz, Facklam, and Weinert. **Nays:** None. Members absent: None. **Motion carried.**

President Millington requested approval of a four year IKON Contract in the amount of \$157,122 per year, with no annual inflationary increases of the life of the contract. Motioned by Facklam, seconded by Smigielski, for the approval the four-year IKON Contract as stated. **Ayes:** Smigielski, Facklam, Weinert, Millington, Surroz, Carbone, and Evans. **Nays:** None. Members absent: None. **Motion carried.**

President Millington requested approval of the tentative budget with directions to the business office to follow the appropriate procedures for posting. Motioned by Facklam, seconded by Smigielski for the approval of the tentative budget as stated. **Ayes:** Weinert, Evans, Surroz, Facklam, Carbone, Millington, and Smigielski. **Nays:** None. Members absent: None. **Motion carried.**

President Millington requested a motion for the approval of the Adopt-a-School Program. Motioned by Smigielski, seconded by Evans for the approval of

the Adopt-a-School Program. **Ayes:** Evans, Carbone, Smigielski, and Millington. **Nays:** Surroz, Facklam, and Weinert. Members absent: None. **Motion carried.**

Future Agenda Items

- SIP Plans
- School Breakfast
- Van Purchase
- P-Card Policy
- Curriculum
- Safety Policy
- Recurring Issues
- Transparency Policy
- Travel
- Contract Extension
- Board Meeting with Lennie Jarratt and Judge Tonigan
- Students at School Board Meetings
- Reading Program with Pam Weiss regarding the Book Fair
- Attorney Fees

PUBLIC COMMENTS –

Lennie Jarratt. Mr. Jarratt asked if tort funds could be transferred to any other fund? Mr. Jarratt thanked Todd for the understandable budget presentation and expressed concerns regarding impact fees, P-cards, and no bid contracts. He also asked who is in charge of free/reduced meals. He stated his wife Lisa apologizes for going over her four minutes.

There being no further business to come before the Board, President Millington requested a motion to adjourn the August 10 2011 Board Meeting at 12:12 a.m. Motioned by Facklam, seconded by Carbone for the adjournment of the Board meeting as stated. **Ayes:** Carbone, Weinert, Millington, Smigielski, Surroz, Facklam, and Evans. **Nays:** None. Members absent: None. **Motion carried.**

Respectfully submitted,

RAY MILLINGTON, Board President

LOURIE SHIPLEY, Recording Secretary