

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

<p><b>Call To Order and Roll Call</b></p>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Avon School, located at 1617 N. Rt. 83, Round Lake Beach, IL on Wednesday, August 7, 2013.</p> <p>President Strack called the meeting to order at 6:33 p.m.  <b>Members Present:</b> Steven Strack, Jill Alfrejd, Kip Evans, Sue Facklam, Rob Roop and Karen Weinert.  <b>Members absent:</b> Jim Weidman.  <b>Also Present:</b> Superintendent Ellen Correll and Interim CSBO Pat Syens.</p>
<p><b>Establishment of Quorum</b></p>	<p><b>Quorum was established.</b></p>
<p><b>Pledge of Allegiance</b></p>	<p>Pledge of Allegiance took place at this time.</p>
<p><b>Approval of Agenda</b></p>	<p>President Strack requested a motion for the approval of the August 7, 2013 Board Meeting Agenda removing Unfinished Business discussion of reimbursable expenses related to the IASB/IASA/IASBO Joint Annual Conference. Motioned by Facklam and seconded by Weinert for the removal of this discussion item as it was included on the agenda in error.  <b>Yeas:</b> Weinert, Strack, Roop, Facklam, Alfrejd and Evans.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>Motioned by Facklam and seconded by Alfrejd to approve the August 7, 2013 Board Meeting agenda as amended.  <b>Yeas:</b> Weinert, Strack, Roop, Facklam, Alfrejd and Evans.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<p><b>Public Comment</b></p>	<p>None.</p>
<p><b>Presentation</b></p>	<p>Grayslake Park District Presentation – Jeff Nehila, Executive Director and Kristin Splitt, Deputy Directory addressed the Board regarding the recently approved building usage fees. With these new fees, the Park District is challenged to provide quality programs to Grayslake residents. Last year the building usage fees paid by the Park District were \$30,000. This year with the new rates, the Park District will pay \$64,000. Some program fees have been raised but even after this increase, the cost to the Park District would be \$19,600. The Park District asked the Board if they would make any considerations and lower the new fees. Park District budgets were approved in May and they increased their fees from 8% - 18%, depending on the program. They believe this was the maximum increase they could do in order to stay competitive with other surrounding</p>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

	<p>districts. Increased program fees were for residents and non-residents. The Board recommended forming a committee of Board Members, Superintendent, Operations &amp; Maintenance and Park District to work on a plan for building usage fees. The Board Members will be Sue Facklam and Kip Evans.</p> <p>Building SIP Plans – Amanda August, Curriculum Coordinator, gave an overview of each building’s SIP Plan and Student Achievement for 2012-2013, which was included in the board packet. Shared that the District will be moving from ISAT testing to PARCC testing in 2014. The Board asked if there would be restrictions to the Media Center with this new testing program? Once the new testing program is assessed, the Board would like to have the Media Center limitation presented to them.</p>
<p><b>Board, Superintendent, Staff, and Committee Reports</b></p>	<p>Sue Facklam – Pointed out to Board Members that on the Assumptions for the SEDOL Budget, the last page shows CCSD 46 students. The budget will be online after August.</p> <p>Steven Strack – Saw lots of positive feedback on the Central Registration process. Also has completed a draft of a Travel Expense policy that he will present at a later date.</p> <p>Kip Evans – Commented on the letter Board Members received regarding school districts that are dropping out of the SEDOL program. Wondering what the reason is for this. Superintendent believes it is the costs.</p> <p>Jill Alfrejd – Shared that the Central Registration went very well. Also gave a reminder about the upcoming D46 Foundation annual softball event.</p> <p>Ellen Correll – The check that is due to the construction company for summer work did not make the Board packet. There is not another board meeting until September 4<sup>th</sup>. Would like to know if it is okay for the district to cut a check for the balanced owed and their retainer before the next board meeting? Keith Grinnell provided an update on the construction and where they are. Work will be complete soon with the exception of light fixtures at GMS. There was a consensus from Board Members to go ahead and pay the construction company.</p> <p>Also shared that Jim Weidman completed a list of suggested Board Goals. Would like to schedule another meeting for Goal Setting and August 28<sup>th</sup> was a suggestion. She will check with</p>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

	<p>Dr. John Correll to see if he would facilitate this Goal Setting meeting. The location and facilitator will be determined later.</p> <p>Finally, the parent meeting at Avon School regarding School Choice was a good meeting. She was very pleased with all the parents who showed up for this meeting. Some of the classes in other buildings are reaching their limit so School Choice transfers cannot be granted.</p>
<b>Consent Agenda</b>	<p>President Strack requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Minutes from the following meetings: <ul style="list-style-type: none"> <li>○ July 17, 2013 Regular Meeting</li> <li>○ July 17, 2013 Closed Session Meeting</li> </ul> </li> <li>• Personnel Report as presented</li> <li>• Personnel Report Addendum as presented</li> <li>• Exception Report as presented</li> <li>• Accounts Payable as presented</li> <li>• Imprest Check Listing as presented</li> <li>• Treasurer’s Report as presented</li> <li>• Budget Summary as presented</li> <li>• Student Activity Treasurer’s Report as presented</li> <li>• Student Activity Monthly Report as presented</li> <li>• Settlement Agreement as presented</li> </ul> <p>Motioned by Facklam and seconded by Weinert for the approval of the consent agenda as presented.  <b>Yeas:</b> Evans, Weinert, Alfrejd, Strack, Facklam and Roop.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<b>Action Items</b>	<p>President Strack requested a motion for the approval to increase ELL certified teaching staff by .3 for 2013-2014 due to increase of students. Motioned by Facklam and seconded by Strack for the approval of this increase in ELL certified teaching staff.  <b>Yeas:</b> Evans, Roop, Weinert, Facklam, Alfrejd and Strack.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>President Strack requested a motion to approve the resolution – 2013/2014 Hazardous Roads Conditions Eligible for Transportation as submitted. Motioned by Facklam and seconded by Alfrejd for the approval of this resolution.  <b>Yeas:</b> Alfrejd, Strack, Evans, Facklam, Roop and Weinert.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>President Strack requested a motion to approve the budgeted curriculum workbooks major impact items totaling \$46,988.04.</p>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

Motioned by Facklam and seconded by Weinert for the approval of this purchase.

**Yeas:** Roop, Alfrejd, Weinert, Facklam, Strack and Evans.

**Nays:** None.

**Motion carried.**

President Strack requested a motion to approve Chris Bobek as Interim Chief School Business Official (CSBO) at a monthly stipend of \$3,485.86 and also a retired CSBO as a mentor for him, once a week at a rate of \$350/week. Motioned by Facklam and seconded by Alfrejd for the approval of Chris Bobek as Interim CSBO and the mentor.

**Yeas:** Strack, Roop, Alfrejd, Facklam and Weinert.

**Nays:** Evans.

**Motion carried.**

President Strack requested a motion to approve the position request for a full-time Bilingual Program Assistant for Avon School, paid out of Title I funds. Motioned by Facklam and seconded by Weinert for the approval of this position.

**Yeas:** Strack, Weinert, Roop, Facklam, Evans and Alfrejd.

**Nays:** None.

**Motion carried.**

President Strack requested a motion to approve the contract for the new Assistant Director of Pupil Services, Monica Perone, at an annual salary of \$70,000, pro-rated from her start date of July 22, 2013. Motioned by Facklam and seconded by Alfrejd for the approval of this contract.

**Yeas:** Alfrejd, Evans, Strack, Facklam, Weinert and Roop.

**Nays:** None.

**Motion carried.**

President Strack requested a motion to approve the 5-year contract with Johnson Controls with the following terms: 0% increase in price for the first 2 years; 1% increase in price for year 3; and 2% increase in price for years 4 and 5. Motioned by Facklam and seconded by Strack for the approval of this contract as presented.

**Yeas:** Facklam, Roop, Alfrejd, Weinert, Strack and Evans.

**Nays:** None.

**Motion carried.**

President Strack requested a motion to approve Avon's Rising Star Local Board Action Report and the Rising Star Plan.

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

	<p>Motioned by Facklam and seconded by Alfrejd for the approval of this report and plan as presented.  <b>Yeas:</b> Evans, Facklam, Strack, Roop, Alfrejd and Weinert.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<p><b><i>Unfinished Business</i></b></p>	<p>Review 3<sup>rd</sup> draft of FY14 Budget – Interim CSBO, Pat Syens presented the 3<sup>rd</sup> draft providing the public display reports to the Board. She highlighted the changes from the 2<sup>nd</sup> budget draft that was presented at the last meeting. Public display will begin August 19<sup>th</sup> and end September 18<sup>th</sup>. During this period, changes can still be made to the budget.</p> <p>Discussion of the use of P-Cards – Superintendent provided the history of P-Cards and addressed the concerns that some users have with using the credit cards. Board feels the description of purchases is not very clear. The Superintendent and Leadership Team will come up with parameters for purchases and bring recommendations to the Board.</p> <p>Review draft of 3-year contract with Book Bridge to use the ISC building – A draft was included in the board packet. There were no further questions. Board members agreed to move the contract to an action item at the next meeting.</p> <p>Continued discussion regarding agenda printing process – Four Board Members requested a paper copy and electronic version of the board packet, however, agreed to double-sided copies. Two Board Members would like to receive the board packet electronically only.</p> <p>Discussion of renewing PMA contract (expires 9/20/2013) – Superintendent asked if Board Members want to continue with PMA? Board asked if they are the only company providing these services? After discussion it was agreed to renew the contract for one year and re-evaluate in the Spring due to the changes in the Business Office.</p> <p>Discussion of adding a part-time custodial position to save overtime costs – Superintendent stated that the District would like to reduce overtime costs internally in the garbage pick-up and alarm call areas first before hiring a part-time custodian. They have been reviewing the overtime costs and think there are areas that can be cut. Will bring this back to the Board in October to review again.</p>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

<p><b><i>New Business</i></b></p>	<p>Discuss scheduling another meeting in September for regular business, as September 18 will now be a special closed meeting – Board members discussed meeting dates and determined that August 28<sup>th</sup> will be the Board Goal Setting meeting, September 18<sup>th</sup> will be the closed session meeting with the IASB representative. Another meeting will be scheduled in September to hold the Budget Hearing.</p> <p>Discussion of 8<sup>th</sup> Grade Graduation costs – The cost to the District for the two graduation ceremonies was approximately \$2,000. A couple of years ago, the District surveyed the parents of 7<sup>th</sup> and 8<sup>th</sup> grade students. Board feels that all parents in D46 should be surveyed. Principals feel there are other ways to celebrate with an informal type of program. The Board would like to look at phasing out the graduations in 2 years and will discuss again in the fall. There would be no elimination of graduation ceremonies for this year.</p> <p>Discuss plan to give incentives to Buildings that have a balance remaining in their budgets at the end of each school year – This was just an idea to reward buildings with an incentive to foresee larger expenditures and save money to cover these. Board discussed the fact that this was offered in the past, but did not necessarily work. The Board will look into this idea further.</p>
<p><b><i>Topics for Future Agenda Items</i></b></p>	<ul style="list-style-type: none"> <li>• Draft of new Travel and Expense Policy</li> <li>• Internet Yearbook Company</li> <li>• Book Bridge Contract</li> <li>• PMA Contract</li> <li>• FY14 Budget changes</li> <li>• Energy Presentation</li> <li>• Enrollment Update</li> </ul>
<p><b><i>Public Comments</i></b></p>	<p>None.</p>
<p><b><i>Closed Session</i></b></p>	<p>President Strack requested a motion to enter into Closed Session. Motioned by Facklam and seconded by Alfrejd for the adjournment of open session and enter into Closed Session at 8:35 p.m. in accordance with <b>Open Meetings Act 5 ILCS 120/2(c)(1)</b> <i>“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity”</i>; and/or</p>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 7, 2013**

	<p><b>5 ILCS 120/2(c)(11)</b> <i>“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”</i></p> <p><b>Yeas:</b> Alfrejd, Evans, Facklam, Roop, Strack and Weinert. <b>Nays:</b> None. <b>Motion carried.</b></p>
<b><i>Adjournment</i></b>	Refer to the closed session minutes of this meeting for the adjournment time.

Respectfully Submitted,

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**Steven Strack, Board President**

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**Karen Senase, Recording Secretary**