

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JULY 20, 2011**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 Barron Blvd., Grayslake, IL on Wednesday, July 20, 2011.

President Millington called the meeting to order at 6:33 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Karen Weinert, Shannon Smigielski, and Kip Evans. **Member absent:** Michael Carbone.

**Quorum was established.**

Also present: Superintendent Ellen Correll, Assistant Superintendent Lynn Barkley and Chief School Business Officer Todd Covault.

President Millington called for a motion for the approval of the July 20, 2011 Board Meeting Agenda. Member Facklam requested an amendment to the agenda to remove Part One of the June 21, 2011 Closed Session Minutes. Motion was made by Facklam, seconded by Weinert for the approval of the July 20, 2011 Board Meeting Agenda to include the amendment as stated. **Ayes:** Millington, Evans, Facklam, Smigielski, Surroz, and Weinert. **Nays:** None. Member absent: Carbone. **Motion carried.**

The Pledge of Allegiance took place at this time.

**PUBLIC COMMENTS.** There was none at this time.

President Millington requested a motion to adjourn open session and enter into closed session at 6:37 p.m. in accordance with 5ILCS 120/2(c)(1) for the purpose of discussing information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the district. Motioned by Facklam, seconded by Surroz for the adjournment of open session and enter into closed session as stated. **Ayes:** Facklam, Surroz, Weinert, Millington, Evans, and Smigielski. **Nays:** None. Member absent: Carbone. **Motion carried.**

The Members were reseated at 6:56 p.m.

President Millington requested a motion for the approval of the July 20, 2011, Consent Agenda to include the Board Minutes for May 3, 2011 Closed Session, June 15, 2011 Closed Session, June 21, 2011 Part II Closed Session,

and June 28, 2011 Special Open Session. Imprest Check Listings for June 2011 as presented, Accounts Payable as presented, Exception Register Summaries as presented, P-Card Report for June 2011, and the Personnel Report to include the addendum as presented. Motioned by Facklam, seconded by Surroz for the approval of the July 20, 2011 Consent Agenda as stated. **Ayes:** Evans, Smigielski, Surroz, Weinert, Facklam and Millington. **Nays:** None. Member absent: Carbone. **Motion carried.**

## **BOARD/SUPERINTENDENT REPORTS:**

Board Member Weinert read an article from the Grayslake Patch regarding P-card spending by staff members of CCSD 46. This article stemmed from an interview done with Board Member Carbone. After Member Weinert read the article she asked the Superintendent for clarification if whether or not the information in the article was correct. Superintendent Correll responded and discussion followed.

Board Member Weinert allotted Clerk Shipley the rest of her time – allowing her to present Superintendent Correll with an award for recognition from The National Committee for Employer Support of the Guard and Reserve. Clerk Shipley briefly explained that after a 20-year break in the U.S. Army, she decided to enlist in the Army Reserves to complete nine years for retirement. With the physical assistance and support of Superintendent Correll she accomplished the requirements and has been serving for one year. The award is for patriotic employers and their contribution to national security by supporting employee participation in the National Guard and Reserve Force.

Board Member Facklam thanked Lisa Hendrickson for giving her a tour through Avon Center in the absence of Principal Barkley. Also thank you to David Dinsmore and Susan Kolb for their contribution to the summer school program.

President Millington stated he is in receipt of a letter from Lisa Madigan's office informing him that her office found no violation of the Open Meetings Act. He also stated that he and Superintendent Correll met with a publicist and discussed the possibility of her services on a required basis. He said this is something for the Board to think about.

Superintendent Correll introduced Mr. Todd Covault, the Chief School Business Officer for CCSD 46. He has been working for two weeks now and has proven to be a great asset to the District already. Also, Superintendent Correll received notice from the Illinois Stated Board of Education that based on the 2010 school year financial data, CCSD is within the Financial Recognition Range. This is the highest category obtainable for the district's profile. Fredrick School has now earned the U.S. Environmental Protection Agency's (EPA) Energy Star Award.

## **UNFINISHED BUSINESS**

### **Revisit copies of all payments for dues, memberships, and fees paid for lobbying groups, association & organizations**

Due to the absence of Board Member Carbone, this discussion was tabled.

### **Transparency Policy**

President Millington & Member Smigielski worked together to combine a list of the items that the board members felt should or should not be listed on the Website. Copies of the list were provided to each member as Member Smigielski led the discussion. It was decided that additional reviewing and further discussion is needed. This item will be placed on the next agenda for further discussion

### **Adopt-a-School Program**

Member Smigielski stated how she felt this would be a good program for the Board to adopt to show support to the students and appreciation to the staff. Also it would feel like the entire Board is a part of the seven schools. Discussion followed regarding how the staff might perceive board members being in the buildings. Further discussion will follow at a later date.

### **School Reach Service Agreement**

Information was provided in each packet for review. Technology Director Joe Nowak stated no information had changed since this information was first presented and asked if there were any questions. None were presented at this time.

## **NEW BUSINESS**

### **Digital Burner Upgrade**

Each packet was provided with a copy of a PowerPoint Presentation for review. Mike Linder reviewed the information, which would address most of the boiler controls in the district. The cost savings is expected to reduce gas usage by 20-25%. Discussion followed. (See attached presentation).

### **Major Projects - Update**

Mike Linder also provided an update on the Major Projects through out the district. Each packet was provided a copy of a PowerPoint Presentation. Brief discussion followed. (See attached presentation).

### **Appointment of Todd Covault as District Treasurer**

Superintendent Correll reminded the Board that she was previously approved as the Treasurer for the District. Now that Todd is on Board as the CSBO, Superintendent Correll is requesting the Board approve him as the District Treasurer.

**Resolution for Hazardous Conditions Eligible for Transportation**

This resolution is an annual requirement for approval. It specifies the intersections within the district boundaries that are hazardous for student crossings. Once approved it is forwarded to the State for filing. A copy of the resolution, which lists the streets and crossings, was provided in each packet for review.

**Building Security Procedure - "Raptor"**

Superintendent Correll stated this program is already in place but the Board needs to discuss possible additions to the policy to address certain situations that could occur. Discussion followed.

**Addition of a 1.0 ESL Bilingual Teacher at Meadowview**

Lynn Barkley addressed the Board regarding how and why this staff member is needed due to the number of students to return at this time. Discussion followed.

**Bid Opening for Trash Collection Services**

Todd stated there were three bids received for this contract. The low bid is from Waste Management in the amount of \$26,831.34. Waste Management is the current provider for the District. Todd is recommending the low bid of Waste Management as submitted.

President Millington requested approval for the School Reach Program as presented in the amount of \$1,000.00. Motioned by Facklam, seconded by Weinert for the approval of the School Reach Program as stated. **Ayes:** Facklam, Surroz, Weinert, Millington, Evans, and Smigielski. **Nays:** None. Member absent: Carbone. **Motion carried.**

President Millington requested approval of Todd Covault as the District Treasurer. Motioned by Facklam, seconded by Weinert for the approval of Todd Covault as the District Treasurer. **Ayes:** Evans, Millington, Smigielski, Surroz, Facklam, and Weinert. **Nays:** None. Member absent: Carbone. **Motion carried.**

President Millington requested approval for the Resolution for Hazardous Conditions Eligible for Transportation. Motioned by Facklam, seconded by Surroz, for the approval of the Resolution for Hazardous Conditions Eligible for Transportation as presented. **Ayes:** Facklam, Weinert, Millington, and Surroz. **Nays:** Smigielski and Evans. Member absent: Carbone. **Motion carried.**

President Millington requested approval for the addition of a 1.0 ESL bilingual teacher at Meadowview. Motioned by Facklam, seconded by Surroz for the approval of the addition of a 1.0 ESL bilingual teacher at Meadow. **Ayes:** Weinert, Evans, Surroz, Facklam, Millington, and Smigielski. **Nays:** None. Member absent: Carbone. **Motion carried.**

**Future Agenda Items**


- All Day Kindergarten
- Contracts
- Finance Reports
- Health Care Plan
- Letter of Agreement
- Draft Policy
- Staffing Plan

**PUBLIC COMMENTS** – None.

There being no further business to come before the Board, President Millington requested a motion to adjourn the July 20, 2011 Board Meeting at 9:00 p.m. Motioned by Facklam, seconded by Weinert for the adjournment of the Board meeting as stated. **Ayes:** Evans, Surroz, Smigielski, Millington, and Weinert. **Nays:** None. Member absent: Carbone. **Motion carried.**

Respectfully submitted,

  
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**RAY MILLINGTON**, Board President

  
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**LOURIE SHIPLEY**, Recording Secretary