

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JUNE 18, 2014**

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| <p><b>Call To Order and Roll Call</b></p> | <p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Woodview School, located at 340 N. Alleghany Rd., Grayslake, IL on Wednesday, June 18, 2014.</p> <p>A motion was made by Sue Facklam and seconded by Rob Roop to appoint Secretary Jill Alfrejd as President pro tem for tonight's meeting.<br/> <b>Yeas:</b> Alfrejd, Evans, Facklam and Roop.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p> <p>President pro tem Alfrejd called the meeting to order at 6:31 p.m.<br/> <b>Members Present:</b> Jill Alfrejd, Kip Evans, Sue Facklam and Rob Roop.<br/> <b>Present via telephone:</b> Steven Strack<br/> <b>Members absent:</b> Jim Weidman and Karen Weinert.<br/> <b>Also Present:</b> Superintendent Ellen Correll, CSBO Chris Bobek and District's Attorney Kevin Gordon.</p> |
| <p><b>Establishment of Quorum</b></p>     | <p><b>Quorum was established.</b></p>  |
| <p><b>Pledge of Allegiance</b></p>        | <p>Pledge of Allegiance took place at this time.</p>   |
| <p><b>Approval of Agenda</b></p>          | <p>President pro tem Alfrejd requested a motion for the approval of the June 18, 2014 Board Meeting Agenda amending the agenda to add a Closed Session Meeting at the beginning of the meeting and to move the Consent Agenda and all action items after the Closed Session meeting. Motioned by Facklam and seconded by Evans for the approval of the amended agenda.<br/> <b>Yeas:</b> Strack, Roop, Facklam, Alfrejd and Evans.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p>   |
| <p><b>Public Comment</b></p>              | <p>None.</p>   |
| <p><b>Closed Session</b></p>              | <p>President pro tem Alfrejd requested a motion to enter into closed session. Motioned by Facklam and seconded by Evans for the adjournment of open session and enter into closed session at 6:35 p.m. in accordance with <b>Open Meetings Act 5 ILCS 120/2(c)(2)</b> "<i>Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.</i>"<br/> <b>Yeas:</b> Evans, Roop, Facklam and Strack.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p>  |

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
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JUNE 18, 2014**

|  |   |
|--|---|
| <p><b>Adjournment of Closed Session and Re-enter into Open Session</b></p> | <p>President pro tem Alfrejd requested a motion to adjourn the closed session meeting at 8:10 p.m. and return to open session meeting. Motioned by Facklam and seconded by Roop for adjournment of closed session.<br/> <b>Yeas:</b> Strack, Facklam, Roop and Evans.<br/> <b>Nays:</b> None<br/> <b>Motioned Carried.</b></p> <p><b>Open Session meeting began at 8:17 p.m.</b></p>  |
| <p><b>Consent Agenda</b></p>   | <p>President pro tem Alfrejd requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Minutes from the following meetings: <ul style="list-style-type: none"> <li>○ June 4, 2014 Regular Meeting</li> <li>○ June 4, 2014 Closed Session Meeting</li> </ul> </li> <li>• Personnel Report as presented</li> <li>• Exception Report as presented</li> <li>• Accounts Payable as presented</li> <li>• Imprest Check Listing as presented</li> <li>• Treasurer’s Report as presented</li> <li>• Budget Summary as presented</li> <li>• Student Activity Treasurer’s Report as presented</li> <li>• Student Activity Monthly Report as presented</li> <li>• Revenue Multi-Year Variance Report</li> <li>• Expense Multi-Year Variance Report</li> </ul> <p>Motioned by Facklam and seconded by Evans for the approval of the consent agenda as presented.<br/> <b>Yeas:</b> Evans, Alfrejd, Strack, Facklam and Roop.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p> |
| <p><b>Action Items</b></p>   | <p>President pro tem Alfrejd requested a motion for the approval of the major impact item for furniture at Park Campus in the amount of \$17,560 as presented. Motioned by Facklam and seconded by Alfrejd for the approval of this major impact purchase.<br/> <b>Yeas:</b> Evans, Roop, Facklam, Alfrejd and Strack.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p> <p>President pro tem Alfrejd requested a motion for the approval of the major impact purchase in the amount of \$24,064.50 from the 2014-2015 Curriculum budget as presented. Motioned by Facklam and seconded by Alfrejd for the approval of this major impact purchase.<br/> <b>Yeas:</b> Alfrejd, Strack, Evans, Facklam and Roop.<br/> <b>Nays:</b> None.     <b>Motion carried.</b></p>   |

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46**  
**BOARD OF EDUCATION MEETING**  
**JUNE 18, 2014**

President pro tem Alfnejd requested a motion for the second reading and approval of Policy Manual sections 7 and 8. During discussion Facklam asked Board Members if they would like to use the IASB's recommended press release form for this new policy manual. Everyone agreed to use the recommended press release. Motioned by Facklam and seconded by Alfnejd for the approval of these sections.

**Yeas:** Roop, Alfnejd, Facklam, Strack and Evans.

**Nays:** None.

**Motion carried.**

President pro tem Alfnejd requested a motion to approve the Resolution to transfer funds from the Capitol Projects Fund to the Operations and Maintenance Fund up to the amount of \$1,315,109.40. Motioned by Facklam and seconded by Roop for the approval of this transfer.

**Yeas:** Strack, Roop, Evans, Alfnejd and Facklam.

**Nays:** None

**Motion carried.**

President pro tem Alfnejd requested a motion to approve the Resolution to transfer funds from the Operations and Maintenance Fund to the Education Fund up to the amount of \$1,315,109.40. Motioned by Facklam and seconded by Alfnejd for the approval of this transfer.

**Yeas:** Strack, Roop, Facklam, Alfnejd, Evans.

**Nays:** None

**Motion carried.**

President pro tem Alfnejd requested a motion to approve the Resolution to transfer funds from the Working Cash Fund to the Transportation Fund up to the amount of \$700,000. Motioned by Facklam and seconded by Roop for the approval of this transfer.

**Yeas:** Evans, Alfnejd, Strack, Facklam and Roop.

**Nays:** None.

**Motion carried.**

President pro tem Alfnejd requested a motion to approve the Resolution authorizing intervention in proceedings before the State Property Tax Appeal Board (PTAB). Motioned by Facklam and seconded by Alfnejd for the approval of this Resolution.

**Yeas:** Facklam, Evans, Roop, Strack and Alfnejd.

**Nays:** None. **Motion carried.**

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JUNE 18, 2014**

|                              |  |
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|                              | <p>President pro tem Alfrejd requested a motion to approve the district's administrator contracts as presented for one year (2014-2015) with no salary increases. Motioned by Evans and seconded by Facklam for the approval of these contracts.<br/> <b>Yeas:</b> Alfrejd, Facklam, Strack, Roop and Evans.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p> <p><b>Steven Strack disconnected from the meeting at 8:24 p.m.</b></p>  |
| <b>Presentation(s)</b>       | <p>Year in Review: NWEA Highlights – Amanda August provided a slide show highlighting the following:</p> <ul style="list-style-type: none"> <li>• Overview of NWEA, a measure of growth in math and reading.</li> <li>• The NWEA company is transferring to a web based system.</li> <li>• Overview of national norms.</li> <li>• Shared reading and math sub-strands.</li> <li>• We review data six times per year.</li> <li>• Shared CCSD 46 NWEA data for each school.</li> <li>• D46 was above national norms all year in math.</li> <li>• In winter and spring, D46 was above norms in reading.</li> <li>• Reviewed each schools district average.</li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Work on gaps/areas of improvement.</li> <li>• Work district-wide to look at instructional trends and provide professional development.</li> <li>• Continuously monitor student progress.</li> <li>• Also provided D46 demographic information for Board Members.</li> </ul> <p>Board Members asked questions regarding the information presented.</p> |
| <b>Board Member Reports</b>  | <p>Sue Facklam – Wished Karen Senase good luck in her new job as this is her last meeting with D46.</p>  |
| <b>Superintendent Report</b> | <p>Superintendent Correll shared the FOIA requests that came to the district in May. FOIA requests are also listed on the District's web site.</p>   |
| <b>Committee Reports</b>     | <p>Allergy Committee – Nothing to report at this time.<br/> Finance Committee – Next meeting will be July 15, 2014.<br/> Policy Committee – Sue Facklam reported that they are in the process of scheduling another meeting. Now that the entire manual has been approved, the committee will just need to review updates.<br/> Public Relations Team – Training with Administrative Team is scheduled for next week.<br/> Technology Committee - Nothing to report at this time.</p>  |

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JUNE 18, 2014**

|                                   |  |
|-----------------------------------|--|
| <b><i>IASB Report</i></b>         | Jill Alfrejd will make this report at the next meeting in the interest of time at tonight's meeting.   |
| <b><i>Unfinished Business</i></b> | <p>Continued discussion on the Technology Committee pilot plan for 2014-2015 – Tim Timmons and Amanda August shared a diagram of what D46 has now and how D46 wants to use technology to enhance what the district already has in place with the curriculum framework and provided highlights on the following:</p> <ul style="list-style-type: none"> <li>• The one-to-one pilot is to integrate technology and will change things a little bit.</li> <li>• Need to use new instruction strategies to move students forward to achieve more.</li> <li>• The district needs to prepare students to be 21<sup>st</sup> Century students and students need to learn to use technology appropriately. Examples of how students will use this technology were given.</li> <li>• Students also need to learn essential skills.</li> <li>• The district would tailor the curriculum to individual student needs and would allow parents to be involved.</li> <li>• The district could do a roll out instead of a pilot.</li> <li>• The committee would develop evaluation questions and share data gathering samples to get feedback from the pilot teachers.</li> <li>• Provided a sample of device rubric.</li> <li>• The pilot would be with web-based devices.</li> </ul> <p>The Board recommended tracking the differences in student learning also. The Board discussed the addition of Chromebooks and how they would help with testing. Joe Nowak shared that the district just received a donation from the D46 Foundation for a set of Chromebooks. The Board discussed research information from the committee regarding student screen time with this new technology. The committee explained that the technology would not be the only tool used in the classroom. During the pilot, the devices would stay in the classroom and would not go home with students.</p> <p>Continued discussion on the Infinite Campus contract – Chris Bobek shared that he spoke with the Infinite Campus representative again and there was no movement in price from the original quote. The upfront costs are for anticipated support. Amanda August shared that the new state required Rising Star program asks for student growth data and D46 needs a way to track this. Infinite Campus provides this data-tracking component. Teacher evaluations also will require a student profile section, which needs student growth to be</p> |

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JUNE 18, 2014**

|                                   |   |
|-----------------------------------|---|
|                                   | <p>tracked. The first 2 years of Infinite Campus would be a \$7,000 increase over what the District has now. The third year with Infinite Campus would be a \$9,000 savings for the District. The contract will be added as an action item at the next meeting.</p> <p>Discuss budget draft for FY15 – Chris Bobek shared that preliminary budgets samples were included in the board packets. The district is still looking at over \$1M deficit. We should know the amount of general state aid by the next meeting. The Title I funds will not change very much, even with the entire district becoming Title I.</p> <p>Update on registration for full-day kindergarten program at Park East – Superintendent Correll reported that all 10 parents have paid their deposits and the district has received 2 additional inquiries. Parents from Avon School who would like full day will have the option of attending at Woodview School or Park East.</p>   |
| <p><b><i>New Business</i></b></p> | <p>Discussion of PMA contract – The current contract ends in September. The district uses PMA for 2 parts – investments and predictions. Chris Bobek is concerned about the levy tool that PMA provides. He feels he can perform the budget prediction piece. He met with PMA about 3 weeks ago and he already had the information that they shared in this meeting. The Board had previously talked about not renewing with PMA. No additional software is needed for the District to predict their own budget, however, the district did receive a discount for the prediction component because PMA also handles the investment component.</p> <p>Discuss the selection of a delegate and alternate for the IASB/IASA/IASBO Joint Conference in November – Sue Facklam has been the delegate in the past. The IASB report for this conference does not come out until September. It was recommended that we postpone this decision until September. Sue Facklam is interested in this position again.</p> <p>Discuss Board Member registration for the IASB/IASA/IASBO Joint Annual Conference in November – The assumption is that Board Members will pay for their hotel accommodations themselves. Therefore, registration for the conference can be completed so specific hotel accommodations will be available as housing choices fill up quickly.</p> |

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JUNE 18, 2014**

|                                       |   |
|---------------------------------------|---|
|                                       | <p>Additionally, Chris Bobek reported that the district received the Security Grant. The grant will be used for projects at Prairieview and Meadowview School. The district does not have to go out to bid for these projects as the grant specifies bids for \$50,000 or more and both projects are under that amount. This item will be an action item at the Special Meeting on July 2<sup>nd</sup>. The goal is to complete these projects before school starts in August. The Operations and Maintenance staff would complete all the work.</p> <p>Discussion of the new Grant Writer position – This item was postponed until the next meeting.</p> |
| <b>Topics for Future Agenda Items</b> | <ul style="list-style-type: none"> <li>• Grant Writer position</li> <li>• Infinite Campus contract</li> <li>• Discussion of PMA contract</li> <li>• Possible request for a set of Chromebooks</li> <li>• Destination Imagination Student Presentation</li> </ul>  |
| <b>Public Comment</b>                 | None.   |
| <b>Closed Session</b>                 | None needed at this time.   |
| <b>Adjournment</b>                    | <p>There being no further business to come before the Board of Education, it was motioned by Facklam and seconded by Alfrejd for the adjournment of the June 18, 2014 board meeting at 9:45 p.m.</p> <p><b>Yeas:</b> Alfrejd, Evans, Facklam and Roop.<br/> <b>Absent at time of vote:</b> Strack.<br/> <b>Nays:</b> None.<br/> <b>Motion carried.</b></p>  |

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**Jill Alfrejd, Board President Pro tem**

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**Jill Alfrejd, Board Secretary**