

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
JUNE 4, 2014**

Call To Order and Roll Call	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 N. Barron Blvd., Grayslake, IL on Wednesday, June 4, 2014.</p> <p>President Strack called the meeting to order at 6:30 p.m. Members Present: Steven Strack, Jim Weidman, Jill Alfrejd, Kip Evans, Sue Facklam, Rob Roop and Karen Weinert. Members absent: None. Also Present: Superintendent Ellen Correll and Interim CSBO Chris Bobek.</p>
Establishment of Quorum	Quorum was established.
Pledge of Allegiance	Pledge of Allegiance took place at this time.
Approval of Agenda	<p>President Strack requested a motion for the approval of the June 4, 2014 Board Meeting Agenda amending to remove the review of Infinite Campus contract under Unfinished Business and adding a Personnel Addendum to the Consent Agenda. Motioned by Facklam and seconded by Weinert for the approval of the amended agenda as stated above.</p> <p>Yeas: Weinert, Strack, Roop, Weidman, Facklam, Alfrejd and Evans. Nays: None. Motion carried.</p>
Public Comment	<p>Nicole Clement, Park parent – Addressed the action item to add a full-day kindergarten class at Park East. Shared that there are 10 families from Park that would like this highly regarded program. The need for full-day kindergarten is now and parents are willing to pay tuition costs. The increase of full-day kindergarten classes is happening all around us. She is happy that the strategic plan is to move toward a full-day program for everyone, but there is a need for an additional class now.</p>
Presentation(s)	<p>Operations & Maintenance Spotlight – O&M Coordinator, Keith Grinnell shared a slideshow highlighting specifics of this department which included the following:</p> <ul style="list-style-type: none"> • O&M consists of 25 people. • They take care of 750,000 square feet of building space. • Maintain 96 acres of grass with the help of public service staff. • Maintain one million square feet of parking lots and sidewalks. • The District has reached Gold level under the Green Clean program. • Continue to qualify for energy savings.

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	<ul style="list-style-type: none"> • Participate in the Lake County Workforce Program each summer.
Board Member Reports	<p>Sue Facklam – Shared the many events she attended in the past month which included:</p> <ul style="list-style-type: none"> • Art Show at Woodview School. • Frederick School’s band concert that was held at Grayslake North High School. Mr. Thomas asked 7th & 8th Graders to come forward and speak. They were very passionate about the district’s band programs. • Frederick School’s choir concert. • Final choir concert at Grayslake Middle School. • Thanked the district for holding the Staff Recognition Dinner. • Participated as a guest reader at Prairieview School. • Attended the graduation ceremonies for Park Campus and Grayslake Middle School. <p>She wished Ellen and Chris Bobek a happy birthday and shared with the Board that the actual cost for the approved Technology hardware purchase at the last meeting was less money than the submitted cost.</p> <p>Kip Evans – Shared that the maintenance staff did an excellent job getting Board members to the graduation ceremonies on time. Thanked the principals for the excellent graduations programs.</p> <p>Jill Alfrejd – Thanked all the staff at Woodview School, where her children have completed their last year, for making it a great place!</p>
Superintendent Report	Superintendent Correll had nothing to report at this meeting.
Committee Reports	<p>Allergy Committee – Nothing to report at this time.</p> <p>Finance Committee – Next meeting will be July 15, 2014 at 6:30 p.m. at the District Office.</p> <p>Policy Committee – In the process of reviewing policies. Need to set up another meeting.</p> <p>Public Relations Team – Getting ready for training with the Administrators on June 18th.</p> <p>Technology Committee – Nothing to report at this time.</p>
Consent Agenda	<p>President Strack requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> • Minutes from the following meetings: <ul style="list-style-type: none"> ○ May 15, 2014 Special Meeting ○ May 15, 2014 Closed Session Meeting ○ May 21, 2014 Regular Meeting ○ May 27, 2014 Special Closed Session Meeting

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	<ul style="list-style-type: none"> • Personnel Report as presented • Personnel Report Addendum as presented • Exception Report as presented • Accounts Payable as presented <p>Motioned by Facklam and seconded by Alfrejd for the approval of the consent agenda as presented. Yeas: Evans, Weinert, Alfrejd, Strack, Facklam*, Roop and Weidman. *Abstained: Facklam abstained from the approval of accounts payable and the May 21, 2014 Regular meeting minutes. Nays: None. Motion carried.</p>
<p>Action Items</p>	<p>President Strack requested a motion for the approval of one additional full-day, tuition-based kindergarten class at Park East. Motioned by Facklam and seconded Alfrejd to approve this additional class. During discussion the motion was amended to approve one additional full-day, tuition-based kindergarten class at Park East with the parameters in option 2 of the principals' request, and that this topic will be revisited in July to determine that there are enough registered students to fill 2 full-day kindergarten classes (minimum of 35 students). Motioned by Facklam and seconded by Evans for the approval of the amended motion of adding an additional class. Yeas: Weidman, Evans, Roop, Weinert, Facklam, Alfrejd and Strack. Nays: None. Motion carried.</p> <p>President Strack requested a motion to complete the second reading and approval of Board Policy manual sections 4-6. Motioned by Facklam and seconded by Weinert for the approval of sections 4-6. Yeas: Alfrejd, Weidman, Strack, Evans, Facklam, Roop and Weinert. Nays: None. Motion carried.</p> <p>President Strack requested a motion for the approval of the Title I Coach/Administrator Agreement as presented. Motioned by Facklam and seconded by Strack for the approval of this agreement with Barbara Zarras. During discussion it was also noted that this administrators salary would be paid for out of Title I funds. Yeas: Roop, Alfrejd, Weinert, Weidman, Facklam, Strack and Evans. Nays: None. Motion carried.</p>

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	<p>President Strack requested a motion for the approval of Chris Bobek as Treasurer for 2 years. Motioned by Facklam and seconded by Strack to approve this Treasurer. Yeas: Strack, Roop, Evans, Alfrejd, Facklam, Weinert and Weidman. Nays: None. Motion carried.</p> <p>President Strack requested a motion for the approval of the district depositories for the next school year with First American Bank. Motioned by Alfrejd and seconded by Strack for the approval of these depositories. Yeas: Weidman, Strack, Weinert, Roop, Facklam, Evans and Alfrejd. Nays: None. Motion carried.</p> <p>President Strack requested a motion for the approval of the major impact purchase in the amount of \$45,530 for iPads using Title I funds. Motioned by Facklam and seconded by Weinert for the approval of this purchase. Yeas: Facklam, Alfrejd, Weidman, Evans, Strack, Weinert and Roop. Nays: None. Motion carried.</p> <p>President Strack requested a motion for the approval of the major impact purchase in the amount of \$20,243 for SMART TABLES using Title I funds. Motioned by Facklam and seconded by Alfrejd for the approval of this purchase. Yeas: Roop, Facklam, Weinert, Alfrejd, Strack, Weidman and Evans. Nays: None. Motion carried.</p>
<p>Unfinished Business</p>	<p>Discuss board policy 2:125, Board Member Expenses and replace with Travel and Expense Policy draft – The Chief School Business Official has updated the Travel and Expense policy draft presented. The Board discussed the differences within the Policy Committee on this draft. After discussion it was suggested that the Policy Committee look at making the following changes to this draft:</p> <ul style="list-style-type: none"> • Update to have pre-approval by the building administrator OR superintendent, not both. • Revise policy to have Board approval for Board Member expenses.

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	<ul style="list-style-type: none"> Overnight approval will be for a 50-mile radius from the District Office. <p>Review of Infinite Campus contract was removed for this meeting and tabled to the next meeting.</p>
<p>New Business</p>	<p>First reading of Policy Manual sections 7 and 8 – One concern for the Search and Seizure Policy 7:140. Cyber bullying is not addressed in the current policy. Superintendent believes there is a new policy for this. She will try to find this policy and include it. At the next meeting there will be an action item to approve these sections.</p> <p>Discuss RICOH Fleet machines contract renewal – Joe Nowak shared that the district has received a quote from RICOH. He will check with the Chicago Office to see if RICOH will match state pricing. The contract renewal will be for 3 years. Our current lease is up in September. Regardless of whom the district chooses to go with, updated machines will be replaced with very little disruption to the staff.</p> <p>Discuss bidding for Waste Management contract – The current contract is up the end of August. Operations & Maintenance is looking at options of less garbage pick-ups and bigger dumpsters (3 times a week instead of 5 times of week) during the school year. We will ask for bids for both services. The consensus from the Board was to go out to bid.</p> <p>Discussion of deficit in the Transportation Fund – This is end of year clean up. At the next meeting there will be a resolution to approve the transfer of funds to the Transportation Fund to cover the deficit. Last year we borrowed \$350,000 from Working Cash. This year the deficit should be less.</p> <p>Discuss annual Property Tax Appeal Board (PTAB) resolution – This is also end of year clean up. This resolution gives Scariano, Himes and Petrarca the right to represent the district if a resident files a claim regarding assessment value of their home. The resolution will be an action item at the next meeting.</p> <p>Discuss Board Goals – The Board met about 3 weeks ago to develop goals. From this meeting, the Superintendent, Chris Bobek and Ray Costa put together the goal worksheets that were included in the board packet. The Board needs to discuss these worksheets and finalize goals. The Board agreed to hold a</p>

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	<p>Special Meeting to complete this, preferably before school starts in August. Board members should send dates they are <u>not</u> available to Ellen for June and July.</p> <p>Chris Bobek also added that at the next meeting a major impact purchase would come to the Board for approval. This purchase is for desks, chairs and stools for one school. The money is in the building's budget. Approval needs to be made in June to ensure this expenditure comes out of this year's budget.</p>
Topics for Future Agenda Items	<ul style="list-style-type: none"> • Technology Committee Pilot Plan • Infinite Campus contract • Transfer of funds to the Transportation Fund • PMA contract renewal • NWEA/MAP highlights • Approval of Policy Manual sections 7 and 8 • Approval of PTAB Resolution • Approval of major impact items
Public Comment	None.
Closed Session	<p>President Strack requested a motion to enter into closed session. Motioned by Alfrejd and seconded by Facklam for the adjournment of open session and enter into closed session at 7:48 p.m. in accordance with Open Meetings Act 5 ILCS 120/2(c)(1) <i>"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity"; and/or 5 ILCS 120/2(c)(11)</i> <i>"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting"; and/or 5 ILCS 120/2(c)(2)</i> <i>"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."</i></p> <p>Yeas: Alfrejd, Evans, Facklam, Roop, Strack, Weidman and Weinert.</p> <p>Nays: None.</p> <p>Motion carried.</p>
Adjournment	Refer to the closed session minutes of this meeting for the adjournment time.

Steven Strack, Board President

Jill Alfrejd, Board Secretary