

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
MAY 18, 2016**

<p><i>Call To Order and Roll Call</i></p>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Woodview School, located at 340 N. Alleghany Rd., Grayslake, IL on May 18, 2016</p> <p>President Strack called the meeting to order at 6:32 p.m. Members Present: Steven Strack, Jim Weidman, Jill Alfrejd, Tom Meskel, David A. Northern Sr., Kathleen Parkinson and Rob Roop. Members absent: None. Also Present: Superintendent Ellen Correll, Assistant Superintendent Craig Keer and CSBO Chris Bobek.</p> <p>Kathleen Parkinson entered the meeting at 6:35 p.m.</p>
<p><i>Establishment of Quorum</i></p>	<p>Quorum was established.</p>
<p><i>Pledge of Allegiance</i></p>	<p>Pledge of Allegiance took place at this time.</p>
<p><i>Approval of Agenda</i></p>	<p>President Strack requested a motion for the approval of the May 18, 2016 Board Meeting Agenda as presented. Motioned by Meskel and seconded by Weidman for the approval of the agenda as presented. Yeas: Meskel, Strack, Roop, Weidman, Northern and Alfrejd. Nays: None. Motion carried.</p>
<p><i>Public Comment</i></p>	<p>None.</p>
<p><i>Presentation(s)</i></p>	<p>Diversity Initiative Proposal- Tonight's purpose is to look at current data and demographics in District 46, define the term "diversity", discuss the benefits of diversity, discuss the educational goals and objectives of a diversity policy, review a draft of a district diversity policy and begin discussion of the implementation of a Diversity Committee for the district to ensure an equitable education for all students.</p>

The draft of the District 46 Diversity Policy included the following points:

- The District promotes an educational setting that is culturally and linguistically responsive along with the use of authentic multicultural literature and resources that reflect today's diverse society and workforce.
- The District shall communicate the benefits of diversity in education to all CCSD 46 stakeholders. The Superintendent or her designee shall include these areas of diversity in the annual plan and report to the Board of Education.
- The District seeks to recruit and retain employees who reflect a culturally rich and diverse perspective. Staff shall receive training with the objectives of increasing knowledge, skills, and sensitivity in the area of diversity.

It was asked if "Celebration" could be incorporated into the policy.

The next steps for the Committee and Time Frame are as follows:

- Board Consensus to create CCSD 46 Diversity Committee
- Committee will consist of three chairs: David Northern, Laura Golden and the new Assistant Superintendent. Committee Members will consist of 7 staff members, 2 administrators, 3 community members/board members and 2 middle school students.
- Dates for committee applications, committee selection and first committee meeting are to be determined.

A Board consensus was taken to form this committee.

Science Conference- Tracy Bratzke and Nicole McRee attended and presented at the National Science Teachers Conference in Nashville, Tennessee. They felt it was a very beneficial conference that gave them the opportunity to network with other teachers, get ideas, strategies and bring back freebies to the district. As for their presentations, 100% of the evaluations they received, people agreed that the sessions were well organized, clear and met their needs. Tracy and Nicole thanked the Board for agreeing to send them to this conference.

Technology Planning & Design Team update/response- The Technology PDT followed up with responses to questions that required further research after the presentation. After the follow-up, it was asked what issues did other districts have that our district could avoid when going 1:1:

	<ul style="list-style-type: none"> •More parent communication •Eliminate gaming and disable messaging from devices <p>Another question was asked, if families would be allowed to purchase their own devices. The response to that question, was that it is something the district is still considering.</p> <p>The questions and responses are in the Board Packet.</p>
<p>Board Member Reports</p>	<p>Jill Alfrejd attended the band conference at Frederick School. She applauded the Frederick School Music Department for dressing up as superheros and bringing fun into learning.</p> <p>The Grayslake Library will be sponsoring a summer reading program. The school with the highest participation will win a trophy "The Reader Cup".</p> <p>Jill shared, if children read between 4-6 books over the summer, it will increase their literacy skills. The library is hoping that some fun competition between schools will encourage children to read.</p> <p>David Northern attended the band and choir concerts at Park Campus. He stated, "our instructors do an amazing job"!</p> <p>Tom Meskel attended the recognition awards banquet at Park Campus.</p> <p>Rob Room commented on the band concert at Frederick, this was the second year it was held outdoors. He felt it incorporated a great sense of community.</p>
<p>Superintendent Report</p>	<p>Ellen Correll thanked the D46 Foundation for all of the Grants it has awarded across the district. Over \$15,000 in Grants were given in the past year.</p> <p>Student "Principal Award" recipients were announced. The students attended a breakfast earlier in the month in honor of their accomplishment.</p> <p>Leslie McLeod, the district Webmaster created a well designed and helpful information folder to be given to real estate agents around the area, that they in-turn can give to new area residents.</p>

	<p>The folder includes information on our schools and the district boundaries.</p> <p>The Illinois Association of School Administrators publishes an online magazine called "Leadership Matters". The current publication highlights District 46 and the substitute job fair that was recently held.</p>
<p>Consent Agenda</p>	<p>President Strack requested a motion for the approval of the consent agenda including the Personnel Addendum as follows:</p> <ul style="list-style-type: none"> ○ Minutes from the following meetings: ○ May 4, 2016 Regular Meeting ○ May 4, 2016 Closed Session Meeting ○ Personnel Report as presented ○ Exception Report as presented ○ Accounts Payable as presented ○ Imprest Check Listing as presented ○ Treasurer's Report as presented ○ Budget Summary as presented ○ Student Activity Treasurer's Report as presented ○ Student Activity Monthly Report as presented ○ Revenue Multi-Year Variance Report ○ Expense Multi-Year Variance Report <p>Motioned by Meskel and seconded by Northern for the approval of the consent agenda including the Personnel Addendum as presented.</p> <p>Yeas: Northern, Parkinson, Alfrejd, Strack, Meskel, Roop and Weidman.</p> <p>Nays: None.</p> <p>Motion carried.</p>
<p>Action Items</p>	<p>President Strack requested a motion for the approval of the Major Impact Purchase for Meadowview of 20 Ipad minis at a cost of \$7,480.</p> <p>Motioned by Roop and seconded by Northern for the approval of the Major Impact Purchase.</p> <p>Yeas: Weidman, Meskel, Roop, Parkinson, Northern, Alfrejd and Strack.</p> <p>Nays: None.</p> <p>Motion carried.</p> <p>President Strack requested a motion for the approval of the Fire</p>

	<p>Alarm Contract. Motioned by Alfrejd and seconded by Meskel for the approval of the Fire Alarm Contract. Yeas: Alfrejd, Strack, Northern, Meskel, Parkinson, Roop and Weidman. Nays: None. Motion carried.</p>
<p><i>Unfinished Business</i></p>	<p>Update on Intercom System Proposals- The District is looking to replace the current intercom systems in three buildings- Grayslake Middle School, Meadowview and Woodview. Each building has experienced difficulty and temporary loss of intercom system operations. After research and a vendor meeting, the consensus is that most intercom systems are fairly universal and possess similar features. Along with basic functionality, District 46 is requesting two additional features:</p> <ul style="list-style-type: none"> •30 amp speakers for multipurpose rooms & gymnasiums (currently 2 amp) at two schools •Override system for emergency messages (all new intercom systems possess this feature) <p>The District will keep all existing clocks and wiring to reduce intercom system replacement costs. A recommendation will be given to the Board at the next meeting.</p> <p>Discussion of Seal Coating Bids- After further research into the invoice specs and the type of composite used for seal coating, it was determined that all three companies that submitted bids use the same composite. Chris Bobek, CSBO will bring his recommendation to the next Board Meeting.</p> <p>Update on Board Calendar- The December Board Meeting will be changed to a Thursday to accommodate a Board Member who serves on the SEDOL Governing Board and will be attending a Meeting on that Wednesday. The April and May Board Meetings will be changed to the second and fourth weeks. The final calendar will be an action item on the next Board Agenda.</p> <p>Pre-K Department Chair Position recommendation- Heather Lorenzo, Special Services Director shared a presentation and her recommendations to fill the Pre-K Chair position. She is recommending a .6FTE Pre-K Coordinator.</p>

	<p>Discussion of Preferred Meals- The Preferred Meals contract for 2016-17 shows an increase for the upcoming school year. This increase is based off of December Food Away From Home CPI, which is 2.7%. Preferred Meals has agreed to reduce that to 2.6%.</p> <p>Next year when the Preferred Meals Contract is up, the district will be required to go out to bid. This contract will be an action item on the next Board Agenda.</p>
<p><i>New Business</i></p>	<p>Discussion of School Treasurer- This is an appointment required by the Regional Office of Education every two years. Chris Bobek, CSBO currently serves as the School Treasurer and is recommended to continue. This will be an action item on the next Board Agenda.</p> <p>Discussion of Print Center Contract- The Print Center Contracts are coming due in August and February. It was decided that the current copiers used are too robust for our district needs. The recommendation is to downsize to two smaller copiers. The term of the contract will also be considered, copier companies have been known to offer better deals with longer contract terms.</p> <p>Discussion of phone system upgrade- The current phone system is 15 years old and is no longer supported. The last repair to the system cost \$5,000 for a used call processing box, which was the last one available. At our request, IP Communications, Inc. recently refreshed their quote and came up with a creative way to fund the project by connecting the buildings over the district's IP network and applying the savings from canceling our T1 lines (\$1,444 per month.) The staff is currently happy with the existing phones in the buildings, nothing will change, all buildings will keep their current phones. The changes will occur in the back end and will be transparent, allowing the district to avoid training on a new system. This will be an action item on the next Board Agenda.</p>
<p><i>Topics for Future Agenda Items</i></p>	<ul style="list-style-type: none"> •ELL Director •Recommendation for Intercom System •Seal Coating recommendation •Approval of Board Calendar •Approval of .6FTE Pre-K position •Approval of Preferred Meals Contract •Approval of Chris Bobek as School Treasurer

	<ul style="list-style-type: none"> •Continued discussion on Print Center Contract •Approval of phone system upgrade •Workshop- PDT
Public Comment	None.
Closed Session	<p>President Strack requested a motion to enter into closed session. Motioned by Alfrejd and seconded by Weidman for the adjournment of open session and enter into closed session at 9:02 p.m. in accordance with Open Meetings Act 5 ILCS 120/2(c)(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity"; and/or 5 ILCS 120/2(c)(11) "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting"; and/or 5 ILCS 120/2(c)(2) "Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."</p> <p>Yeas: Alfrejd, Parkinson, Meskel, Roop, Strack, Weidman and Northern.</p> <p>Nays: None.</p> <p>Motion carried.</p>

Steven Strack, Board President

Jill Alfrejd, Board Secretary