

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
APRIL 24, 2013**

Call To Order/Roll Call	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Park Campus, located at 400 W. Towline Rd., Round Lake, IL on Wednesday, April 24, 2013.</p> <p>President Millington called the meeting to order at 6:30 p.m. Members Present: Ray Millington, Keith Surroz, Sue Facklam, Michael Carbone, Kip Evans and Karen Weinert. Members absent: None. Also Present: Superintendent Ellen Correll and CSBO Anna Kasprzyk</p>
Establishment of Quorum	Quorum was established.
Pledge of Allegiance	Pledge of Allegiance took place at this time.
Approval of Agenda	<p>President Millington requested a motion for the approval of the April 24, 2013 Board Meeting Agenda amending the timing of the discussion regarding the insurance update. Since the insurance representative is present, this agenda item will be discussed first under Unfinished Business. Motioned by Facklam and seconded by Surroz for the approval of the agenda with this amendment. Yeas: Weinert, Millington, Surroz, Evans, Facklam and Carbone. Nays: None. Motion carried.</p>
Public Comment	<p>Leigh Ann Pickens, taxpayer and D46 staff member – Addressed the cuts of Media Assistants. These 5 employees are dedicated staff members with nearly 40 years of combined service to D46. She provided some personal information about these 5 employees and asked the board to not lose site of their dedication and find another position for these employees to work.</p>
Presentation	<p>Destination Imagination (DI) coaches and students were present to address the board. Mr. Paul Kokkin shared highlights of this program, how it benefits students and the different levels of DI. Students also addressed the board to explain what this program means to them.</p>
Consent Agenda	<p>President Millington requested a motion for the approval of the consent agenda as follows:</p> <ol style="list-style-type: none"> 1. Minutes for the following meetings: <ul style="list-style-type: none"> • March 20, 2013 Closed Session Meeting • April 10, 2013 Regular Meeting • April 10, 2013 Closed Session Meeting • April 16, 2013 Special Meeting • April 16, 2013 Special Closed Session Meeting 2. Exception Report as presented 3. Accounts Payable as presented

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	<p>4. Personnel Report and Addendum as presented 5. Imprest Check Listing as presented 6. Treasurer's Report as presented 7. Budget Summary as presented 8. Student Activity Treasurer's Report as presented 9. Student Activity Monthly Report as presented 10. P-Card Reconciliations as presented</p> <p>Motioned by Facklam and seconded by Weinert for the approval of the consent agenda as presented. Yeas: Carbone, Weinert, Facklam, Millington, Evans and Surroz. Nays: None. Motion carried.</p>
<p>Board / Superintendent Reports</p>	<p>Sue Facklam thanked Karen Novak for letting her watch the GMS talent show practice. She was amazed that 137 students auditioned for this program and only 22 were accepted. She also attended the 5th band practice at Frederick and was amazed at their progress. Sue also presented Karen Senase with a gift from the board for Administrative Professional Day and thanked her for her work.</p> <p>Ellen Correll shared that we have Science Olympiad teams from Frederick and Grayslake Middle School and the GMS team ended up in 8th place. Next week the new board members will be seated at the May 1st meeting.</p>
<p>Unfinished Business</p>	<p>Update on Insurance – Anna and Catherine Mooney presented a slide on recommended renewal options. They worked with several different brokers and presented the best 2 options. Programs will need to be evaluated after one year. We are very close to the open enrollment period of May 1st so a vote cannot be delayed. Board members discussed the options presented.</p> <p>Building Usage Fees – Board packet included current fees and proposed increase of fees. Again this increase is not to make money but to cover the cost of utilities. The new fee increase would go into effect on 7/01/13.</p> <p>Revisit Student Fee Increase – The recommended fee increase was \$10 for students in grades 1-8 for 2013-2014 and the following year, 2014-2015, increase kindergarten fees by \$25. Kindergarten fees have not been increase in a long time. Revenue would increase by \$30,000. A decision needs to be made soon as registration goes home with students on May 10th.</p> <p>Review and approval of Teachers and PSRP contracts – there were some minor verbiage changes and now these contracts are</p>

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	<p>ready to go.</p> <p>Discussion of hiring a Grant Writer – Superintendent talked to other districts and this information was included in the board packets. The cost of the grant writer is \$39,000 for one year, paying \$9,800 each quarter. There is an option to terminate after 6 months. The references said they got a lot for their money. The district would choose the grant areas from a list, i.e. Tech or Science. Superintendent stated that she would like to use the grant writer for one year. Discussion continued regarding some grants being mandated to continue after grant period and collaboration with other districts.</p> <p>Resolution for dismissal of Educational Support Personnel (5 Media Assistants) – There was concern regarding how the tasks of these employees will be replaced. Total budget cuts to-date is 1.7M dollars, including these positions.</p> <p>Resolution to move 1999 Bond money to O&M Fund – There was no further discussion on this topic.</p> <p>Former Board Member’s request for defrayment of legal costs for up to \$2,000 – Received advice from the District’s attorney not to go down this path. The request is to cover legal costs to obtain an Order of Protection. The fee would be paid directly to Shannon Smigielski’s attorney. Discussion continued regarding the support of people acting in the capacity of a Board Member and that they should be protected.</p> <p>Renewal of food service contract with Preferred Meal Systems from July 1, 2013 to June 30, 2014 – Contract is for a one-year renewal with an increase of 2.5% in expenses. Student lunch fees will increase next year but not because of this contract.</p>
<p><i>New Business</i></p>	<p>Major Impact items for curriculum purchase – Purchase orders were include in the board packet. After this purchase, the balance remaining in the curriculum budget will be \$225,000.</p> <p>Destruction of closed session tapes for the period of January 2011 to October 2011, keeping only past 18 months as required per Open Meetings Act – Discussed this semi-annual process and that the intent of the tapes are for the States Attorney to review, not Board Members.</p> <p>Increases in student lunch fees from \$2.50 to \$2.55 per USDA regulation – Lunch fees are reviewed yearly and the state determines a minimum price. This 5-cent increase is the new</p>

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	<p>recommended price.</p> <p>IASB Discussion – The membership cost for this association is \$6,500/year. Superintendent provided board members with information as to the benefits of belonging to this association, highlighting Board Governance and Policy Manual services. Board asked if all school districts belong to this association and it was stated that 98% of school districts statewide belong to this association.</p>
Action Items	<p>President Millington requested a motion for the approval of Teachers Union Contract for 2012-2014. Motioned by Facklam and seconded by Weinert for the approval of this final contract. Yeas: Surroz, Carbone, Weinert, Evans, Facklam and Millington. Nays: None. Motion carried.</p> <p>President Millington requested a motion for the approval of PSRP Union Contract for 2012-2014. Motioned by Facklam and seconded by Weinert for the approval of this final contract. Yeas: Facklam, Surroz, Millington, Carbone, Evans and Weinert. Nays: None. Motion carried.</p> <p>President Millington requested a motion for the approval to hire the recommended grant writer company for an annual cost of \$39,000 with the option to terminate agreement after 6 months. Motioned by Facklam and seconded by Surroz for the approval of this agreement. Yeas: Evans, Millington, Surroz, Weinert, Facklam and Carbone. Nays: None. Motion carried.</p> <p>President Millington requested a motion for the approval to renew the district’s medical insurance – Option 2 Self Funded plan as presented. Motioned by Facklam and seconded by Carbone for the approval to renew this plan. Yeas: Weinert, Facklam, Millington, Evans, Carbone and Surroz. Nays: None. Motion carried.</p> <p>President Millington requested a motion for the approval of resolution for dismissal of Educational Support Personnel (5</p>

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Media Assistants). Motioned by Surroz and seconded by Evans for the approval of this resolution for dismissal.

Yeas: Surroz and Evans.

Nays: Weinert, Carbone, Facklam and Millington.

Motion fails.

President Millington requested a motion for the approval of resolution authorizing the transfer of Excess Funds from the Capital Projects Fund into the Operations and Maintenance Fund (1999 Bonds). Motioned by Facklam and seconded by Weinert for the approval of this resolution.

Yeas: Millington, Weinert, Facklam, Carbone, Surroz and Evans.

Nays: None.

Motion carried.

President Millington requested a motion for the approval of former Board Member's, Shannon Smigielski, request for defrayment of legal costs for up to \$500 to cover expenses involved in obtaining a Civil Order of Protection. Motioned by Carbone and seconded by Surroz for the approval of this request with the change in amount from original request of \$2,000 to \$500.

Yeas: Evans, Millington, Surroz and Carbone.

Nays: Weinert and Facklam

Motion carried.

President Millington requested a motion for the approval of Preferred Meal Systems contract for July 1, 2013 to June 30, 2014. Motioned by Facklam and seconded by Weinert for the approval of this agreement.

Yeas: Carbone, Evans, Facklam, Millington, Weinert and Surroz.

Nays: None.

Motion carried.

President Millington requested a motion for the approval of major impact items for curriculum purchase totaling \$62,571.39 as presented. Motioned by Surroz and seconded by Facklam for the approval of this curriculum purchase.

Yeas: Surroz, Carbone, Weinert, Evans, Millington and Facklam.

Nays: None.

Motion carried.

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	<p>President Millington requested a motion for the approval to destroy closed session tapes for the period of January 2011 to October 2011. Motioned by Facklam and seconded by Weinert for the approval to destroy these tapes.</p> <p>Yeas: Facklam, Surroz, Millington, Carbone, Evans and Weinert.</p> <p>Nays: None.</p> <p>Motion carried.</p>
Future Agenda Items	<ol style="list-style-type: none"> 1. Increase in student lunch fees. 2. Review of closed session minutes from tonight's meeting. 3. Oath of Office for new Board Members. 4. Board Reorganization.
Public Comments	None.
Closed Session	<p>President Millington requested a motion to enter into Closed Session. Motioned by Facklam and seconded by Surroz for the adjournment of open session and enter into Closed Session at 9:03 p.m. in accordance with 5 ILCS 120/2(c)(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity"; and/or 5 ILCS 120/2(c)(11) "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting"; and/or 5 ILCS 120/2(c)(21) "Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.</p> <p>Yeas: Facklam, Evans, Carbone, Millington, Weinert and Surroz.</p> <p>Nays: None.</p> <p>Motion carried.</p>
Adjournment	Refer to Closed Session minutes for the adjournment of this meeting.

Respectfully Submitted,

Ray Millington, Board President

Karen Senase, Recording Secretary