

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
MARCH 19, 2014**

Call To Order and Roll Call	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Meadowview School, located at 291 Lexington Lane, Grayslake, IL on Wednesday, March 19, 2014.</p> <p>President Strack called the meeting to order at 6:30 p.m. Members Present: Steven Strack, Jim Weidman, Jill Alfrejd, Kip Evans, Sue Facklam and Karen Weinert. Members absent: Rob Roop. Also Present: Superintendent Ellen Correll and Interim CSBO Chris Bobek.</p>
Establishment of Quorum	Quorum was established.
Pledge of Allegiance	Pledge of Allegiance took place at this time.
Approval of Agenda	<p>President Strack requested a motion for the approval of the March 19, 2014 Board Meeting Agenda as presented. Motioned by Facklam and seconded by Weinert for the approval of the agenda as presented.</p> <p>Yeas: Weinert, Strack, Weidman, Facklam, Alfrejd and Evans. Nays: None. Motion carried.</p>
Public Comment	None.
Presentation	Meadowview Spotlight – Principal Laura Morgan and 4 th grade teachers provided a slide show on Meadowview’s Discovery Centers. They explained why these centers were developed, how they are important learning centers for students, and how the centers meet curriculum requirements. Board Members were invited to shop in the school store to get hands on experience with a center.
Board, Superintendent, Staff, and Committee Reports	<p>Jill Alfrejd – Reminded everyone that the 2nd Annual Taste of Enrichment hosted by the D46 Foundation is on May 3, 2014. More information on this event can be found on the D46 Foundation website.</p> <p>Steven Strack – Shared that GMS and Frederick School are going to state for Science Olympiad. The GMS band and choir are also headed to state. Congratulations to these groups!</p> <p>Sue Facklam – Shared that she and Karen Weinert attended the Rebecca Caudill celebration at Frederick on March 19th. Nine students had read all 20 of her books! She read the names of all 9 students and shared that these students got to throw pies at Assistant Principal Mrs. Cinq-Mars. She also provided birthday treats for 3 board members who recently had</p>

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	<p>birthdays.</p> <p>Jim Weidman – Shared that at Frederick School’s band concert last week was split into 2 sections because there are so many students in this program. Kudos to the students and staff for pulling off a great evening.</p> <p>Ellen Correll – Read FOIA (Freedom of Information Act) requests for this school year, as required. The FOIA requests are also listed on the District’s website.</p> <p>Jill Alfrejd – Also shared that the Technology survey is still open and can be found on the District’s website. She encourages everyone to complete this survey.</p>
Consent Agenda	<p>President Strack requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> • Minutes from the following meetings: <ul style="list-style-type: none"> ○ February 26, 2014 Special Closed Session ○ March 5, 2014 Regular Meeting ○ March 5, 2014 Closed Session Meeting • Personnel Report as presented • Exception Report as presented • Accounts Payable as presented • Imprest Check Listing as presented • Treasurer’s Report as presented • Budget Summary as presented • Student Activity Treasurer’s Report as presented • Student Activity Monthly Report as presented • P-card Reconciliations as presented • Revenue Multi-Year Variance Report • Expense Multi-Year Variance Report <p>Motioned by Facklam and seconded by Alfrejd for the approval of the consent agenda as presented. Yeas: Evans, Weinert, Alfrejd, Strack, Facklam and Weidman. Nays: None. Motion carried.</p>
Action Items	<p>President Strack requested a motion to approve the recommendation to dismiss classified employee Jacqueline Bezak. Motioned by Facklam and seconded by Weinert for the dismissal of this employee. Yeas: Weidman, Evans, Weinert, Facklam, Alfrejd and Strack. Nays: None. Motion carried.</p>

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	<p>President Strack requested a motion to approve the recommendation to dismiss classified employee Michael Sutfin. Motioned by Facklam and seconded by Alfrejd for the dismissal of this employee. Yeas: Alfrejd, Weidman, Strack, Evans, Facklam and Weinert. Nays: None. Motion carried.</p> <p>President Strack requested a motion for the approval to hire an additional 1:1 Program Assistant. Motioned by Weidman and seconded by Facklam for the approval of hiring this position. Yeas: Alfrejd, Weinert, Weidman, Facklam, Strack and Evans. Nays: None. Motion carried.</p> <p>President Strack requested a motion to approve the following policy regarding siblings of “School Choice” students: <i>“Beginning March 19, 2014, siblings of School Choice Students will be expected to attend their home school. This policy would be reviewed should the State of Illinois reinstate School Choice. Current School Choice students may remain in their choice school through the highest grade of the current school.”</i> Motioned by Facklam and seconded by Weinert to approve this policy. Yeas: Strack, Evans, Alfrejd, Facklam, Weinert and Weidman. Nays: None. Motion carried.</p>
<p><i>Unfinished Business</i></p>	<p>Review of proposed 2014-2015 staffing – An updated version was provided to Board Members at this meeting. This proposed staffing plan is based on the decision to maintain current class sizes. There were no additional questions from Board Members.</p> <p>Discuss the addition of a part-time grant writer – Superintendent reported that she discussed the possibility of sharing a grant writer with the Superintendents from Woodland, Grayslake D127, Lake Villa and Millburn. All of them indicated interest in sharing a grant writer. We will post the position as a full-time position, shared between multiple school districts. The Superintendent will need to do research to figure out how much salary to offer. Board Members agreed that it was worth trying and asked that the other Districts post this position also.</p> <p>Update on administrative procedures manual – At the last meeting the Board asked what services the IASB would provide for the \$7,000 fee to prepare this manual. This information was included in the board packet. The Superintendent also</p>

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	<p>downloaded a sample from another school district and could try to review over the summer to develop our own. There were lots of differences with the downloaded version. It would need to be customized to fit our district's needs. There is also a discount with the IASB if you used their policy manual services, which we are currently using. Another option would be to have a summer intern work on this project. Several Board Members felt we should use the IASB services. Once the manual is in place, it would just need to be updated, so there would be no future costs. Superintendent and Chris Bobek will look at the downloaded version more thoroughly and bring a recommendation to the next meeting.</p>
<p><i>New Business</i></p>	<p>Update on summer maintenance needs – A list of summer maintenance needs was included in the board packet. There is only one item that needs to go out to bid, the paving project. The architect's recommendation is to have \$5,000 for each building as a cushion for "as needed" repairs. Keith Grinnell also reported that the district is looking at going through a local engineering firm to bid instead of using the architect firm. This would be a considerable savings.</p> <p>Discuss crossing guard contract with village – There is only one crossing guard we pay for at Route 83 and Ziegler. This position is still needed. This is an ongoing agreement with the Village of Grayslake and is discussed annually. The cost is \$1,500/year. This topic will be voted on at the next meeting.</p> <p>Review of communications plan – The committee provided a summary to the Board with their recommendations. The money for the expenditures would come out of the Board's fund. Next year we would have to look at the budget to see where money would come from. Most of the recommended expenses are a one-time expense. There is only one item that is an ongoing expense. The Board discussed the options. The Superintendent shared that the District used the recommended company last year during the teachers' strike and found them very helpful. The Board would like to see samples of the work from the recommended company. This item will be voted on at the next meeting.</p>
<p><i>Topics for Future Agenda Items</i></p>	<ul style="list-style-type: none"> • Student activity fees • Administrative Procedures Manual • Summer maintenance bids • Crossing Guard contract • Lunch fees
<p><i>Public Comment</i></p>	<p>None</p>

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Closed Session	<p>President Strack requested a motion to enter into closed session. Motioned by Facklam and seconded by Weinert for the adjournment of open session and enter into closed session at 7:57 p.m. in accordance with Open Meetings Act 5 ILCS 120/2(c)(1) <i>“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity”</i>; and/or 5 ILCS 120/2(c)(11) <i>“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting”</i>; and/or 5 ILCS 120/2(c)(2) <i>“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”</i></p> <p>Yeas: Alfrejd, Evans, Facklam, Strack Weidman and Weinert. Nays: None. Motion carried.</p>
Adjournment	Refer to the closed session minutes of this meeting for the adjournment time.

Steven Strack, Board President

Jill Alfrejd, Board Secretary