

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
MARCH 6, 2013**

<b>Call To Order/Roll Call</b>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Woodview School, located at 340 N. Alleghany Rd., Grayslake, IL on Wednesday, March 6, 2013.</p> <p>President Millington called the meeting to order at 6:31 p.m.  <b>Members Present:</b> Ray Millington, Michael Carbone, Kip Evans, and Karen Weinert  <b>Members Absent:</b> Sue Facklam  <b>Member Resignation</b> effective 3/03/13: Shannon Smigielski  <b>Late Arrival:</b> Keith Surroz arrived at 7:47 p.m.  <b>Also Present:</b> Superintendent Ellen Correll</p>
<b>Establishment of Quorum</b>	<b>Quorum was established.</b>
<b>Pledge of Allegiance</b>	Pledge of Allegiance took place at this time.
<b>Approval of Agenda</b>	<p>President Millington requested a motion for the approval of the March 6, 2013 Board Meeting Agenda amended to delete the discussion and action item of 1999 Bonds – Defeasement, Abate, Keep, and to also amend the discussion and action item of resignation of Board Members to resignation of a Board Member. Board members were in agreement to remove the 1999 Bond discussion and action. After some discussion regarding the resignation of Board Members, it was motioned by Millington and seconded by Weinert for the approval of this amended agenda.</p> <p><b>Yeas:</b> Weinert and Millington  <b>Nays:</b> Evans and Carbone  <b>Motion failed.</b></p> <p>There was further discussion regarding the process of the revised agenda that was posted 48 hours before the meeting to include the resignation of Board Members and why the agenda was being amended to the resignation of a Board Member. President Millington also read a letter from Scarino, Himes and Petrarca regarding the legal requirements of the board to appoint a person to fill the board vacancy within 45 days, which would be April 17, 2013. President Millington requested a motion for the approval of the March 6, 2013 Board Meeting Agenda amended to defer the discussion and action item of 1999 Bonds – Defeasement, Abate, or Keep. Motioned by Millington and seconded by Weinert to amend the agenda to defer this topic.</p> <p><b>Yeas:</b> Weinert, Millington, Evans and Carbone  <b>Nays:</b> None  <b>Absent:</b> Surroz</p>

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	<p><b>Motion carried.</b></p> <p>President Millington requested a motion for the approval of the March 6, 2013 Board Meeting Agenda amended to modify the discussion and action item of the Resignation of Board Members to Resignation of a Board Member. Motioned by Millington and seconded by Weinert to amend this topic on the agenda.  <b>Yeas:</b> Weinert and Millington  <b>Nays:</b> Evans and Carbone  <b>Absent:</b> Surroz  <b>Motion failed.</b></p>
<b>Public Comment</b>	None.
<b>Consent Agenda</b>	<p>President Millington requested a motion for the approval of the consent agenda as follows:</p> <ol style="list-style-type: none"> <li>1. Minutes from the following meetings: <ul style="list-style-type: none"> <li>• February 20, 2013 Regular Meeting</li> <li>• February 6, 2013 Closed Session Meeting</li> </ul> </li> <li>2. Exception Report as presented</li> <li>3. Accounts Payable as presented</li> <li>4. Personnel Report as presented</li> </ol> <p>Motioned by Millington and seconded by Weinert for the approval of the consent agenda as presented.  <b>Yeas:</b> Carbone, Weinert, Millington, Evans  <b>Nays:</b> None  <b>Absent:</b> Surroz  <b>Motion carried.</b></p>
<b>Board / Superintendent Reports</b>	<p>Karen Weinert shared that the Science Olympiad Team will be at CLC this weekend on March 9<sup>th</sup>. She also thanked the Recording Secretary for implementing a new confidential system for Board Members to receive their meeting materials.</p> <p>Kip Evans shared that he attended 2 meetings with Keith Grinnell. The Grayslake garbage pick-up meeting was to see if the district might be affected by the changes the Village is offering residents and businesses to choose other garbage companies. The changes should not affect the schools and it is a board decision to choose another carrier. The other meeting was the Mill Creek water run off project. This is a long-term project and he was concerned about the district's retention ponds. The District's storm water ponds are fine.</p> <p>Superintendent Correll shared that Destination Imagination Team did very well on March 2<sup>nd</sup>. The team Snooze Buttons placed first in their team challenge and will be heading to the</p>

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	<p>state competition in DeKalb on April 13<sup>th</sup>. She also shared the names of all the students on this team and congratulated them. She also shared that Kim Miller applies for a Library Grant each year and received a \$2,980.50 award for this year.</p> <p>President Millington confirmed that the grant for the purchase of AED's has expired.</p> <p>Superintendent Correll shared that she had contacted the Millburn School District regarding the idea of sharing a Business Manager. They are not interested.</p>
<p><b>Unfinished Business</b></p>	<p><b>Curriculum/RtI Coordinator</b> – Superintendent Correll stated that at one time there were 2 full-time people doing the Curriculum job in the district. She feels strongly that this position is needed. Board members asked if the job could be done as a stipend job or could the job be combined with an Assistant Principal job? The Superintendent explained that with the new teacher evaluation system, Administrators would have a hard time taking on the curriculum job. With all the common core standards that need to be addressed, a full-time person is necessary. The job description has been redone to be a Coordinator position combined with the RtI piece.</p> <p><b>1999 Bonds – Defease, Abate, Keep?</b> – This item was removed from the agenda.</p> <p><b>Continued discussion regarding School Fees</b> - Information regarding the history of D46 fees and other school district fees was provided in the board packet. The recommendation is to increase D46 fees by \$10 in all grades. D46 fees were last raised in 2010. If the fees are not raised, approximately \$30,000 will have to be found in other areas to cut. A board member suggested saving money in legal fees incurred to the district in lieu of raising school fees.</p> <p><b>Ability to transfer portion of O&amp;M Fund Balance to Ed Fund Balance</b> – Legal advice on this topic was received and provided in the board packet. It is legal to make this transfer. The amount to transfer will need to be decided. It would be a possibility to not increase school fees and move more money from the O&amp;M Balance. Board members requested the balance of the O&amp;M Fund for the next meeting.</p> <p><b>Budget Cuts</b> – Board members had concern about the cuts in the Spanish program and PE. Superintendent Correll agreed</p>

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	<p>those 7th grade students who are currently taking Spanish classes should continue with these classes for 8<sup>th</sup> grade. This change would require keeping a .8 staff member. The reduction in PE would be from 40-minute classes to 30-minute classes. She expressed again that none of these cuts are desirable but cuts are necessary. Decisions need to be made soon as there is a timeline to notify staff of RIF's.</p> <p><b>Resolution for the Title Approval of Temporary Easement agreement at Avon School with the state</b> – The resolution is a formality for the state. Board members requested that the money from the agreement be earmarked for a specific project. They would like the money set aside for a specific project not just put into the O&amp;M Fund.</p> <p><b>PSRP Tentative Agreement</b> – Board Members received the tentative agreement approved by the PSRP Union. At the next board meeting, final contracts for both the Teachers' Union and PSRP Union should be available in their final form.</p>
<p><b><i>New Business</i></b></p>	<p><b>Board Agenda Style</b> – Several samples of board meeting agendas was included in the packet. It was agreed that the decision to change the style of the agenda should wait until the new board is seated in May.</p> <p><b>Review of Budget Calendar</b> – A budget calendar for the year was included in the packet.</p> <p><b>Purchase of Special Education major impact item</b> (Heather Lorenzo) – Heather explained that this purchase was an extension of past purchases for 30 Mac Book carts to be used in the Special Ed areas. The information provided also included a quote for 12 Mac Books for the MILE program at Park School. The quotes will be paid for by grant money.</p> <p><b>Stipends for non-union employees</b> – Superintendent Correll is recommending that non-union employees who have not received raises since 2009 receive a one-time stipend of \$1,200. A board member felt that we should hold off on this increase since the union employees are receiving a freeze.</p> <p><b>Need for the purchase of AED's</b> – There is a mandate to have an AED 300 ft. from an athletic field. All AED's purchased would be portable and would cost \$10,621.45. Videotapes will also have to be purchased for 7<sup>th</sup> and 8<sup>th</sup> grade students.</p>

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	<p><b>Resignation of Board Members and appointment of replacement</b> – This topic was discussed previously under the approval of the agenda. The only Board Member who has resigned as of this time is Shannon Smigielski, effective March 3, 2013. Board Members Evans and Carbone shared a statement of how she will be missed.</p> <p>Member Keith Surroz arrived at 7:47 p.m.</p>
<p><b>Action Items</b></p>	<p>President Millington requested a motion for the approval to hire a Curriculum/RtI Coordinator at a salary of \$62,000. Motioned by Weinert and seconded by Surroz for the approval to hire for this position. <b>Yeas:</b> Surroz, Weinert, Evans and Millington. <b>Nays:</b> Carbone <b>Motion carried.</b></p> <p>President Millington requested a motion for the approval to increase school fees by \$10 in grades K-8. Motioned by Surroz and seconded by Millington for the approval to increase school fees. <b>Yeas:</b> Millington and Surroz. <b>Nays:</b> Evans, Weinert and Carbone. <b>Motion failed.</b></p> <p>President Millington requested a motion for the approval of the Resolution for Title Approval of Temporary Easement agreement with the State at Avon School with the stipulation that the money be earmarked for a future O&amp;M project. Motioned by Evans and seconded by Millington to approve the resolution with the stipulation. <b>Yeas:</b> Weinert, Millington, Evans, Carbone and Surroz. <b>Nays:</b> None. <b>Motion carried.</b></p> <p>President Millington requested a motion for the approval to purchase a Special Education major impact item. Motioned by Weinert and seconded by Surroz to approve this purchase. <b>Yeas:</b> Carbone, Evans, Millington, Surroz and Weinert. <b>Nays:</b> None. <b>Motion carried.</b></p> <p>President Millington requested a motion for the approval for a one-time stipend of \$1,200 for <u>seven</u> D46 non-union staff members. Motioned by Surroz and seconded by Weinert to</p>

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	<p>approve this one-time stipend.  <b>Yeas:</b> Weinert, Surroz, Evans and Millington.  <b>Nays:</b> Carbone  <b>Motion carried.</b></p> <p>President Millington requested a motion for the approval of the tentative PSRP Union agreement. Motioned by Weinert and seconded by Millington to approve this tentative agreement.  <b>Yeas:</b> Millington, Weinert, Carbone, Surroz and Evans.  <b>Nays:</b> None  <b>Motion carried.</b></p> <p>President Millington requested a motion to accept Shannon Smigielski's resignation effective March 3, 2013. Motioned by Evans and seconded by Surroz to accept this resignation.  <b>Yeas:</b> Carbone, Weinert, Millington, Surroz and Evans.  <b>Nays:</b> None  <b>Motion carried.</b></p>
<b>Future Agenda Items</b>	<ol style="list-style-type: none"> <li>1. Levy extension from this year to next year</li> <li>2. Teachers Union Contract in final form</li> <li>3. PSRP Union Contract in final form</li> <li>4. Health Insurance</li> <li>5. Replacement for board vacancy</li> <li>6. Invite Destination Imagination or Science Olympiad students</li> </ol>
<b>Public Comments</b>	None.
<b>Closed Session</b>	None needed.
<b>Adjournment</b>	<p>There being no further business to come before the Board of Education, it was motioned by Surroz and seconded by Evans for the adjournment of the March 6, 2013 board meeting at 8:03 p.m.  <b>Yeas:</b> Millington, Surroz, Carbone, Evans and Weinert.  <b>Nays:</b> None.  <b>Motion carried.</b></p>

Respectfully Submitted,

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**Ray Millington, Board President**

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**Karen Senase, Recording Secretary**